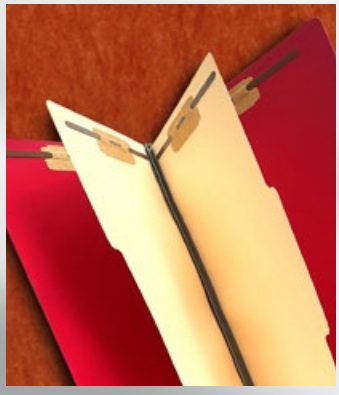
# tab Express

File Folders / Folder Accessories / Labels / Indexes / Pockets / File Labelling Software

# *Customize* your folders!

NEW *short run* ***custom*** printing
PLUS, ***custom*** dividers
ALSO, ***custom*** printed labels
And, ***custom*** indexes & filebacks



2023 CATALOGUE

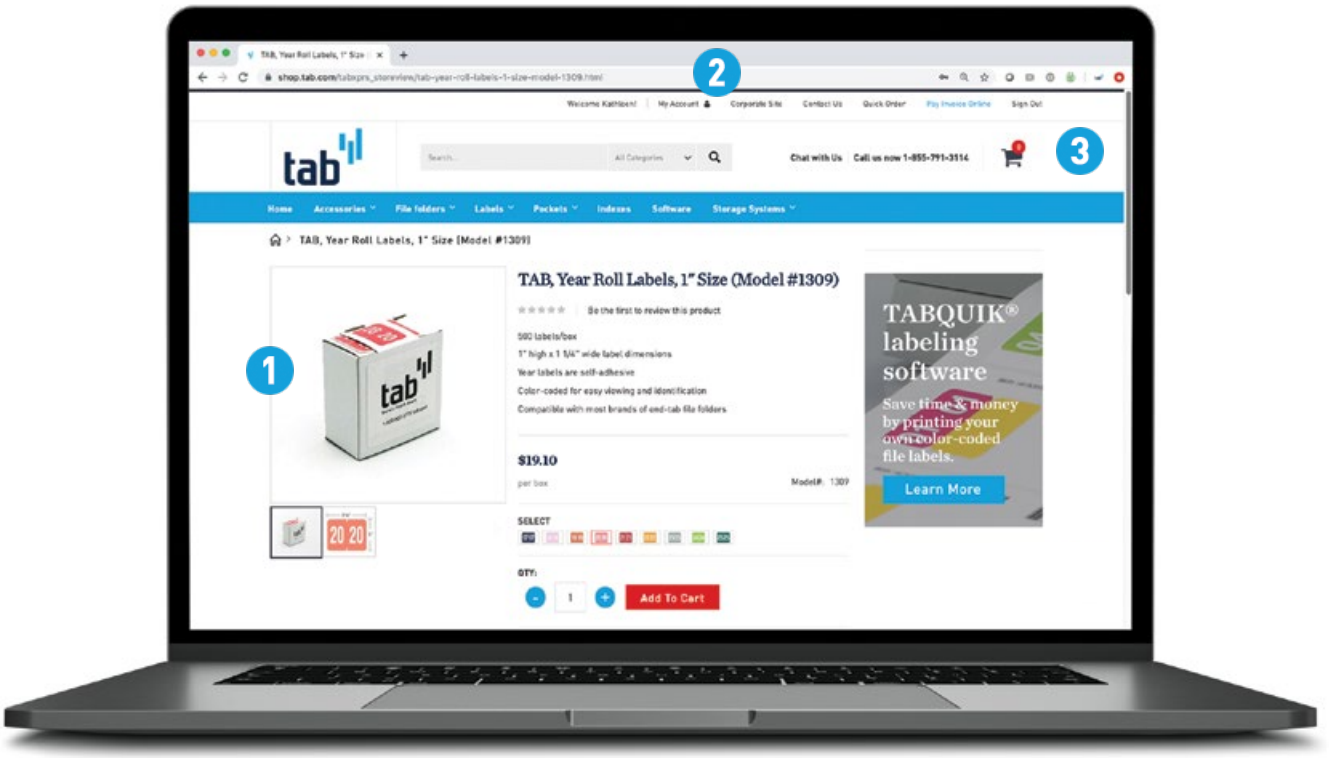
shoptab.ca | 800-417-8010

# Find your file folders, filing labels, pockets and more at shoptab.ca

Have you had a chance to order products on our new and improved ecommerce site, shoptab.ca? You can place orders for the products your organization uses today – on a faster more streamlined platform.

We updated the code to make the site faster and shopping easier, plus we added our AMES branded medical office filing supplies to the platform.

## What you'll find when you order online at shoptab.ca:




1. High-quality product photographs and detailed descriptions so you know exactly what you're getting
2. Self-service account management so you may update your address, account information and quickly re-order frequently used products
3. Streamlined 2-step order process with shipping and tax estimates available at time of checkout

**We know this improved shopping site will be another way TAB helps you organize, access and store your physical files.**

**Visit our store at shoptab.ca to create an account today!**

# TABQUIK®

**Save time and money by printing your own colour-coded file labels.**

## Why TABQUIK?

### TABQUIK is easy.

Print labels in three simple steps: select the design, enter or import your data, and click "print".

### TABQUIK is flexible.

It runs on any internet-connected computer with any popular browser and a standard colour office printer.

### TABQUIK is secure.

Sensitive data never leaves your computer.

### TABQUIK Features:

- Colour-match letters or numbers to any popular labelling system
- Print text such as names or account numbers on both sides of the label, for quick identification.
- Use highlights to emphasize important text print colour bands or year codes to quickly identify specific types of files
- Automatically generate barcodes for file tracking

## Learn more:

**888-466-8228**
**tabquik.com**

# Table of Contents


**Folders**

tabZEROfile ..... 4, 7
FORTIfile ..... 5
File Folder Accessories ..... 9
Manila ..... 10-14
Colour and Colour Stripe ..... 6, 15-16

**Pressboard Folders**

Expansion ..... 17-19
Classification ..... 18-19

**Custom Options**

Fasteners ..... 20-21
Pockets ..... 24
Printing and Dividers ..... 23

**Pockets**

Manila and Colour Stripe ..... 24
Colour One Piece and Slash-Cut ..... 25
Dental Patient and Full Pocket ..... 25
Red Rope and Colour Expansion ..... 26-27

**Health Care**

X-Ray Jackets ..... 28-29
X-Ray Mailer ..... 30
X-Ray Category Inserts ..... 30

**Indexes**

Health Care Title Sets ..... 31
Custom Indexes & Filebacks ..... 32
Stock Dividers & Filebacks ..... 33-34

**Labels**

Alphabetic ..... 35-38
Numeric ..... 39-42
Top Tab ..... 43
Solid Colour ..... 44
Accessories & Custom Labels ..... 45
Month/Year ..... 46-48
TABQUIK ..... 49

**Outguides**

Vinyl and In-Sight ..... 50
Charge-Outs ..... 51
Center and Bottom-Tab, plus Folder Repair Strips ..... 52

**Terms & Policies** ..... 53

**Index** ..... 54-55

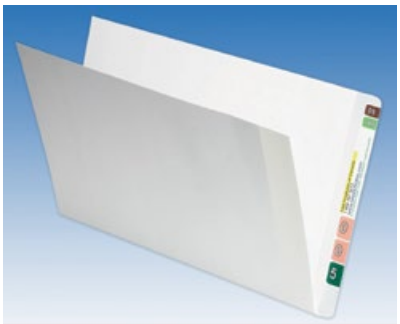

## Please visit:

**www.shoptab.ca**
**to see our latest pricing**

# tabZEROfile Folders

## A folder that doesn't cost the earth.

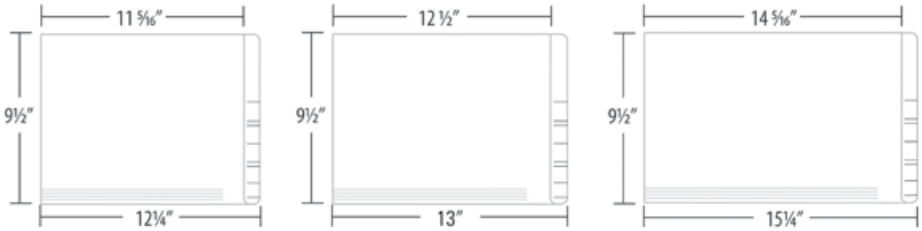
tabZEROfile folders are a truly environmentally friendly product. By taking a holistic view of the product manufacturing lifecycle, including packaging, transporation and disposal, TAB is able to offer a folder made from 100% recyclable materials. Even the packaging is recyclable and reusable!



Model: CN1228

### Full Side Tab File Folders

tabZEROfile standard folders have full side tabs that are double reinforced for extra durability.




**Letter**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| CN1118 | 11 pt Letter, white | box of 300 |
| CN1218 | 14 pt Letter, white | box of 225 |

**Metric**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| CN1158 | 11 pt Metric, white | box of 300 |
| CN1258 | 14 pt Metric, white | box of 225 |

**Legal**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| CN1128 | 11 pt Legal, white | box of 300 |
| CN1228 | 14 pt Legal, white | box of 225 |

### tabZEROfile™ – Pressed File Classification Folder with Full Side Tab

For use when segmentation of information is needed within a folder, such as mortgage or personnel data. This 25 pt. carbo-neutral pressed folder with white dividers is available with 2" or 3" expansion.

| MODEL NO. | DESCRIPTION | DIMENSIONS | QUANTITY |
|---|---|---|---|
| CN101213 | 25 pt. Letter, 1 divider,* 2" expansion | 9 1/2" x 12 1/4" | box of 90 |
| CN102213 | 25 pt. Legal, 1 divider,* 2" expansion | 9 1/2" x 12 1/4" | box of 90 |
| CN101313 | 25 pt. Letter, 2 dividers,* 3" expansion | 9 1/2" x 15 1/4" | box of 70 |
| CN102313 | 25 pt. Legal, 2 dividers,* 3" expansion | 9 1/2" x 15 1/4" | box of 70 |

*Fasteners included in positions #1 and #3 of folder and positions #1 and #3 of each divider.

### tabZEROfile™ – Expansion File Pocket with Full Side Tab

These high quality carbon-neutral expansion file pockets offer maximum filing capacity for storage of bulky documents, computer printouts and documents of assorted sizes. Triple thick back panels are 42 pt. and triple thick front panels are 42 pt. Full side tab pockets have Tyvek® gussets and will expand to 4".

| MODEL NO. | DESCRIPTION | DIMENSIONS | QUANTITY |
|---|---|---|---|
| CN1834 | Letter, 4" expansion | 9 1/2" x 12 1/4" | box of 50 |
| CN1844 | Legal, 4" expansion | 9 1/2" x 15 1/4" | box of 50 |
| CN1854 | Metric, 4" expansion | 9 1/2" x 13 | box of 50 |

Replace "-X" with appropriate colour: C-Clear, 0-Pink (salmon), 1-Red (Fuchsia), 2-Light Orange, 3-Dark Orange, 4-Light Green, 5-Dark Green, 7-Purple, 8-Mauve (Light Pink), 9-Brown. To add fasteners, please specify fastener type and position when ordering.



Tel 1.800.417.8010 Fax 1.800.304.4947

# FORTIfile™ Folders with eternafilm™

Environmentally friendly eternafilm coating.

The complete family of coloured file products (file folders, pressed files and pressed classification files) let you recognize files at a glance. FORTIfile folders provide the most durability for your everyday filing requirements. TAB FORTIfile folders are fully coated with **eternafilm**, an environmentally friendly protective coating that is applied over the entire folder's outer surface, increasing the strength and rigidity of every TAB FORTIfile product.

The most durable folder products available.

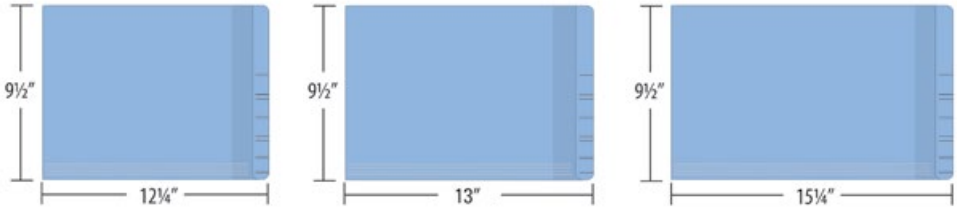
## White Expansion File Pocket with Notched Side Tab

A low cost alternative to heavt duty expansion pockets while still offering the security of three closed sides.

| MODEL NO. | DESCRIPTION | DIMENSIONS H x W | QUANTITY |
|---|---|---|---|
| F1870 | 14 pt. Legal, 1" expansion | 9 1/2" x 15 1/4" | box of 100 |
| F1872 | 14 pt. Legal, 2" expansion | 9 1/2" x 15 1/4" | box of 100 |

Model: F1870

## Full Side Tab FORTIfile Folders




### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| FF4219-** | 13 pt Letter Colour FORTIfile | box of 300 |

### Metric

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| FF4259-** | 13 pt Metric Colour FORTIfile | box of 300 |

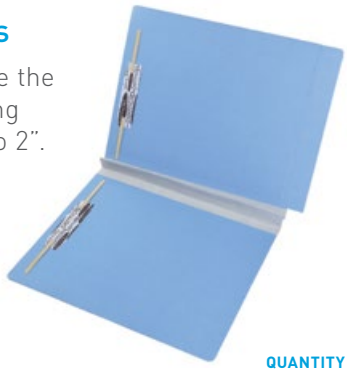
### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| FF4229-** | 13 pt Legal Colour FORTIfile | box of 300 |

****Choose appropriate colour suffix.** AB=Azure Blue, MB=Mocha Brown, PW=Pearl White, MG=Mint Green, SY=Spring Yellow, CR=Cranberry Red, HB=Honey Brown

## FORTIfile Pressed Files

FORTIfile pressed files are the answer for heavy duty filing applications and expand to 2". Fasteners are included in positions #1 and #3.



Model: FF4712-AB13

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| FF4712**13 | Letter (9 1/2 h" x 12 1/4" w overall), 2" expansion | box of 100 |
| FF4752**13 | Metric (9 1/2"h x 13" w overall), 2" expansion | box of 100 |
| FF4722**13 | Legal (9 1/2"h x 15 1/4" w overall), 2" expansion | box of 100 |

## FORTIfile Pressed Classification Folders

FORTIfile classification folders have a built in divider(s) to segment information within a highly durable folder and have a 2"or 3" expansion. Fasteners are included in positions #1 and #3 of folder and in positions #1 and #3 of each divider.

Model: FF4012-CR13

| MODEL NO. | DESCRIPTION | | QUANTITY |
|---|---|---|---|
| FF4012**13 | Letter (9 1/2 h" x 12 1/4" w overall) | 2" expansion, 1 divider | box of 80 |
| FF4013**13 | Letter (9 1/2"h x 12 1/4" w overall) | 3" expansion, 2 divider | box of 80 |
| FF4053**13 | Metric (9 1/2 h" x 13" w overall) | 3" expansion, 2 divider | box of 80 |
| FF4022**13 | Legal (9 1/2 h" x 15 1/4" w overall) | 2" expansion, 1 divider | box of 80 |
| FF4033**13 | Legal (9 1/2 h" x 15 1/4" w overall) | 3" expansion, 2 divider | box of 80 |

****Choose appropriate colour suffix.** AB=Azure Blue, MB=Mocha Brown, PW=Pearl White, MG=Mint Green, SY=Spring Yellow, CR=Cranberry Red, HB=Honey Brown

# Add Colour to Your World With Standard Side Tab and 2TAB, Solid Colour Folders

Separate yourself from the crowd by using colour to identify your files.

## Manila Colour Stripe Folders

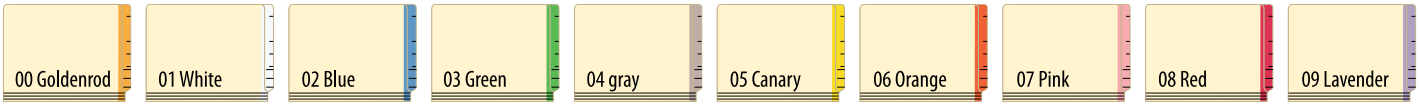
### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1162-** | 11 pt. Standard | box of 100 |

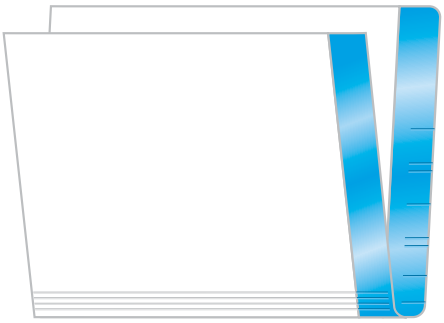
### Legal

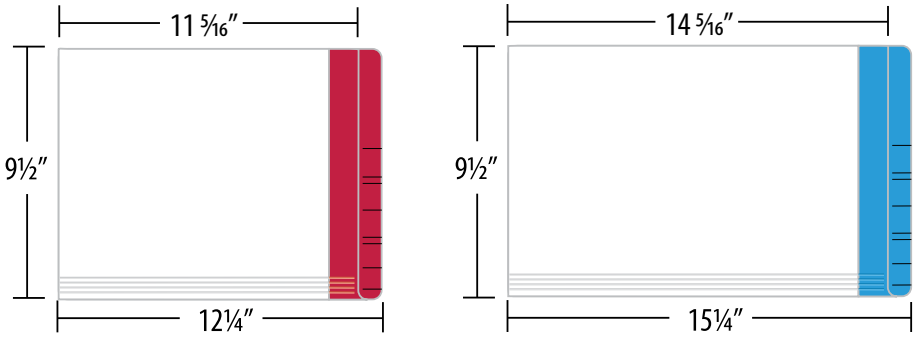
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1163-** | 11 pt. Standard | box of 100 |

**Choose appropriate colour suffix.




## Datafile® White Folders with Colour Side Tabs






Eternafilm Reinforced Coloured or Clear Side Tabs

### Letter/Metric

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| CN1219-* | 14pt Eternafilm reinforced | box of 225 |
| CN1259-* | 14pt Eternafilm reinforced<br>Metric: 9½ x 12½ x 13 overall | box of 225 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| CN1229-* | 14pt Eternafilm reinforced | box of 225 |

**Choose appropriate colour suffix.

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## Pressed File Expansion with Side Tab

For heavy filing applications, these 25 pt. pressed file 2" expansion folders include fasteners in positions 1 and 3.

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| CN171213 | 25 pt Letter, 2" expansion | box of 130 |
| CN172213 | 25 pt Legal, white | box of 130 |

Model: CN172213

## Well File Folder

These 6-part legal, classification folders with attached 4" expansion pocket are the answer for drilling, technical, correspondence, government/regulatory, financial and completions with well logs filed in the pocket.

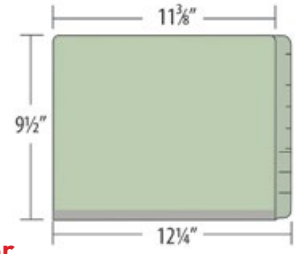
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| CN1923 | 25 pt Legal, 4" expansion, 6 part well file | box of 30 |

Model: CN1923

## Datafile® Pressboard Expansion Folder with Full Side Tab

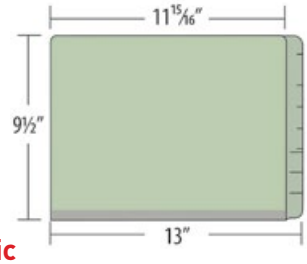
For heavy duty filing applications, these 25 pt. folders are available in letter, metric and legal, with 1" or 2" expansion.

Model: F1721



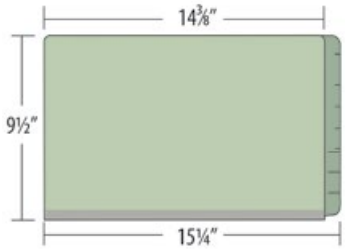

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F1711 | 25 pt Letter, 1" exp | box of 100 |
| F1712 | 25 pt Letter, 2" exp | box of 100 |




### Metric

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F1751 | 25 pt Metric, 1" exp | box of 100 |
| F1752 | 25 pt Metric, 2" exp | box of 100 |




### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F1721 | 25 pt Legal, 1" exp | box of 100 |
| F1722 | 25 pt Legal, 2" exp | box of 100 |

## Datafile® Pressboard Classification Folder with Full Side Tab

For use when segmentation of information is needed within a folder, such as mortgage or personnel data. These 25 pt. pressboard folders with manila dividers are available with 2" or 3" expansion. Fasteners are included in positions #1 and #3 of folder and positions #1 and #3 of each divider.

### Letter

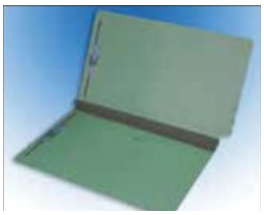
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F101213 | 25 pt Letter, 1 divider, 2" exp | box of 50 |
| F101313 | 25 pt Letter, 2 divider, 3" exp | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F102213 | 25 pt Legal, 1 divider, 2" exp | box of 50 |
| F102313 | 25 pt Legal, 2 divider, 3" exp | box of 50 |

## 2TAB Pressboard Expansion Folders

These sturdy 25 pt. 2TAB folders expand to 1" or 2" allowing you to store and protect many documents within one folder.



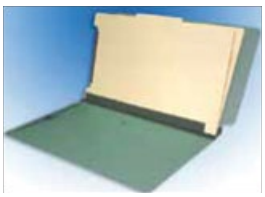
Model: F17222T13

| MODEL NO. | DESCRIPTION | DIMENSIONS | QUANTITY |
|---|---|---|---|
| F17222T13 | 25 pt. Legal, 2" exp., full side | 9 1/2" x 15 1/4" | 50 |

To add fasteners, please specify fastener type and position when ordering.

## 2TAB Pressboard Classification Folders

These heavy duty 25 pt. 2TAB classification folders allow you to segment your information into several divisions for better organization.



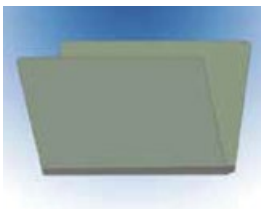
Model: F10232T13

| MODEL NO. | DESCRIPTION | DIMENSIONS | QUANTITY |
|---|---|---|---|
| F10222T13 | 25 pt. Legal, 2" exp., 1 div., full side* | 9 1/2" x 15" | 50 |
| F10232T13 | 25 pt. Legal, 2" exp., 2 div., full side* | 9 1/2" x 15" | 50 |

*Fasteners included in positions #1 and #3 of folder and in position #1 and #3 of each divider.

## Top Tab Pressboard Expansion Folders

These 25 pt. folders are useful for heavy duty filing applications and are available in letter, metric or legal size.



Model: F1722TT13

| MODEL NO. | DESCRIPTION | DIMENSIONS | QUANTITY |
|---|---|---|---|
| F1722TT13 | 25 pt. Legal, 2" expansion | 9 1/2" x 14 13/16" | 50 |

To add fasteners, please specify fastener type and position when ordering.

## Top Tab Pressboard Classification Folders

These 25 pt. legal size folders have either 1 or 2 dividers permitting you to separate the contents into several sections.

Model: F1023TT13

| MODEL NO. | DESCRIPTION | DIMENSIONS | QUANTITY |
|---|---|---|---|
| F1022TT13 | 25 pt. Legal, 2" exp., 1 divider* | 9 1/2" x 14 3/4" | 50 |
| F1023TT13 | 25 pt. Legal, 2" exp., 2 dividers* | 9 1/2" x 14 3/4" | 50 |

*Fasteners included in positions #1 and #3 of folder and in position #1 and #3 of each divider.

**For fastener type and position for folders above, see page 20**



Tel **1.800.417.8010** Fax **1.800.304.4947**

# File Folders Accessories

## Fabrene Patch

The perfect way for organizing one-hole punched papers into file folders. Combine the pin fastener with the fabrene patch to create the sturdiest holder. The fabrene patch and pin fastener can be ordered in rolls of 200 or TAB can install them for you.

| MODEL NO. | DESCRIPTION | DIMENSIONS | QUANTITY |
|---|---|---|---|
| F1330 | Patch | 2" x 2" | 200 per roll |
| F1331 | Pin | 1.5" | 200 per roll |
| F1330-IN | Flap Patch Factory Installed | | |
| F1332-NF | No Flap Patch Factory Installed | | |

## Foam Clips

The perfect way for organizing two-hole punched papers into file folders. These fasteners bond permanently to folders and pressboard. The fastener is easy to use; just peel off the backing and press fastener into place.

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| PSF-100P | 1.5" foam clip (Previously Model No. F1325) | box of 100 |

## File Folder Dividers

Separate contents within your files easily with these 14 pt. white file folder dividers. These dividers come with a self-adhesive strip on the bottom edge for attaching at the fold and can be factory installed into your folders or purchased separately.

| MODEL NO. | DESCRIPTION | DEIMENSIONS H x W | QUANTITY |
|---|---|---|---|
| F1421 | 14 pt. Letter divider, self-adhesive | 9 3/8" x 11" | box of 500 |
| F1423 | 14 pt. Metric divider, self-adhesive | 9 3/8" x 11 3/4" | box of 500 |
| F1422 | 14 pt. Legal divider, self-adhesive | 9 3/8" x 14" | box of 500 |
| F1421-IN | 14 pt. Letter, one divider, factory installed* | 9 3/8" x 11" | |
| F1423-IN | 14 pt. Metric, one divider, factory installed* | 9 3/8" x 11 3/4" | |
| F1422-IN | 14 pt. Legal, one divider, factory installed* | 9 3/8" x 14" | |

*Folders must be ordered separately.

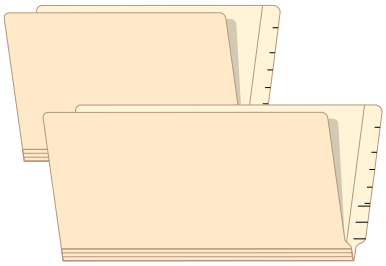
## Storage Boxes for End Tab Folders

Heavy duty, recycled fibreboard cartons provide excellent protection and long lasting durability for inactive files. Their sturdy construction allows 2-high stacking and velcro closures keep boxes closed securely. Drop-front format gives you instant access without lifting boxes. Order in multiples of 10.

| MODEL NO. | DESCRIPTION | DEIMENSIONS H x W x D | QUANTITY |
|---|---|---|---|
| CN1125 | Carbon Neutral Legal end tab storage boxes | 16" x 13 1/2 x 10" | box of 10 |
| CN1155 | Carbon Neutral Letter/Metric end tab storoge boxes | 13 1/2" x 13 1/2" x 10" | box of 10 |
| F1000 | White Legal end tab storage boxes | 16" x 13 1/2 x 10" | box of 10 |
| F1025 | White Letter/Metric end tab storage boxes | 13 1/2" x 13 1/2" x 10" | box of 10 |

Models: CN1125 & F1000

# Manila Folders



## Standard

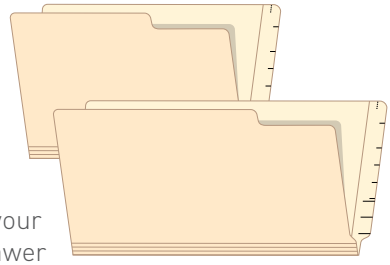
TAB's standard folders are designed to provide an inch of space in both paper dimensions insuring that your important documents are protected from wear and tear in file or out. The double-ply side tab provides extra strength where other folders often break down.

### Letter – Standard

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 1103-50 | 11 pt. Double Ply | box of 100 |
| 1123-00 | 14 pt. Double Ply | box of 50 |
| 1102-00 | 11 pt. Single Ply | box of 100 |
| 1128-00 | 14 pt. Single Ply | box of 50 |
| 1141-00 | 18 pt. Single Ply | box of 50 |

### Legal – Standard

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 1105-50 | 11 pt. Double Ply | box of 100 |
| 1127-00 | 14 pt. Double Ply | box of 50 |
| 1104-00 | 11 pt. Single Ply | box of 100 |
| 1118-00 | 14 pt. Single Ply | box of 50 |
| 1142-00 | 18 pt. Single Ply | box of 50 |



## Short Body

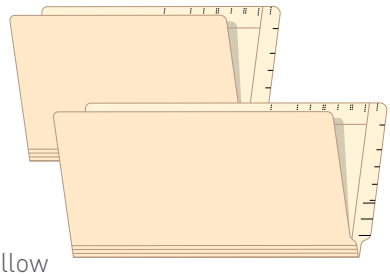
Need to store your folders in a drawer as well as on a shelf? Our short body folder (Length reduced by 1/4") has a space provided on the top back panel to attach a label for quick identification.

### Letter – Short Body

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 1317-00 | 11 pt. Double Ply | box of 100 |
| 1318-00 | 14 pt. Double Ply | box of 100 |

### Legal – Short Body

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 1327-00 | 11 pt. Double Ply | box of 100 |
| 1328-00 | 14 pt. Double Ply | box of 50 |



## 2TAB

Full length top and side tabs allow for colour coding labels to be applied in both locations. And with its reduced length (¼") it fits safely into a drawer or a shelf.

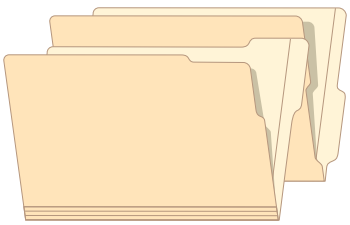
### Letter – 2TAB

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 1344-00 | 11 pt. 2TAB | box of 100 |
| 1345-00 | 14 pt. 2TAB | box of 50 |

### Legal – 2TAB

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 1346-00 | 11 pt. 2TAB | box of 50 |
| 1347-00 | 14 pt. 2TAB | box of 50 |

11 pt. is double-ply top and side tabs. 14 pt. is single-ply top tab and double-ply side tab.



## Half Cut (Lower/Upper) Manila Folders

Letter size 11 pt. manila double-ply folder with 4" side tab. Ideal application for numbering on tab.

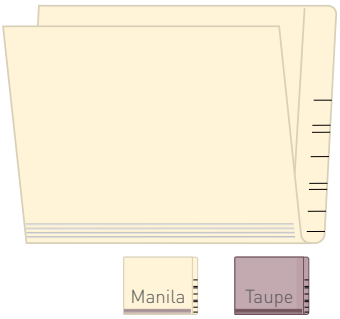
| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 4354-50 | Lower position tab | box of 100 |
| 4357-13 | Upper position tab | box of 100 |

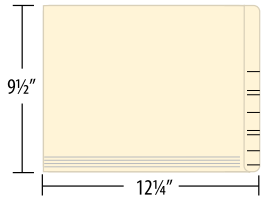


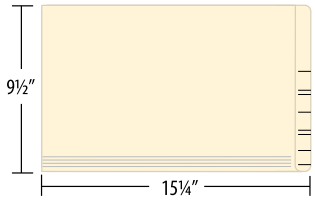
Tel 1.800.417.8010 Fax 1.800.304.4947

# Manila Folders

## Datafile® Manila and Taupe – Double Side Tab Folders




### Letter

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 5260-0T | 14pt Taupe, Eternafilm reinforced | box of 50 |
| 5050-0T | 11pt Taupe | box of 50 |
| 5050-00 | 11pt Manila | box of 50 |
| 5150-00 | 14pt Manila | box of 50 |

### Legal

| MODEL | DESCRIPTION | QUANTITY |
|---|---|---|
| 5100-0T | 11pt Taupe | box of 50 |
| 5100-00 | 11pt Manila | box of 50 |

## AMES DuraTab Reinforced Folders

AMES 11 point and 14 point manila folders come with DuraTab interlocking double reinforced top and side tabs that stand up to frequent use.

- Side tab folders are designed for open shelf filing and feature outline blocks on the tabs for optional colour-coded tapes.
- Folders are scored above the fold for self expansion.

### Self-Expansion Manila Folders

| MODEL | DESCRIPTION | SIZE | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| OCFV-A | 11 pt., side tab | 9-1/2" x 12-1/8" | 46 lbs. | box of 500 |
| OCFV-A15 | 14 pt., side tab | 9-1/2" x 12-1/8" | 32 lbs. | box of 250 |

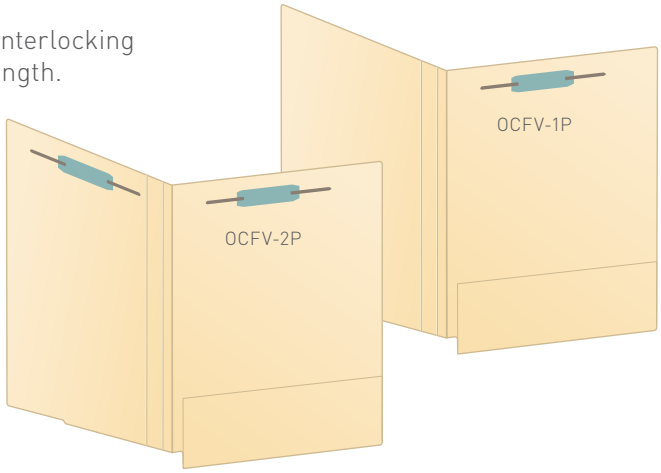
**To Order Custom Imprint Call 1.800.417.8010.**

## AMES Standard Reinforced Folders with Fasteners

AMES standard manila folders with fasteners come with DuraTab interlocking double reinforced top and side tabs for added durability and strength.

- Overall size: 9-1/2" x 12-1/8".
- Available in 11 point manila stock.
- Choose one or two 2" bonded fasteners.
- Folders are scored above the fold for self expansion.

| MODEL | DESCRIPTION | SIZE | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| OCFV-1P | 11 pt., 1 fastener | 9-1/2" x 12-1/8" | 50 lbs. | box of 250 |
| OCFV-2P | 11 pt., 2 fasteners | 9-1/2" x 12-1/8" | 52 lbs. | box of 250 |

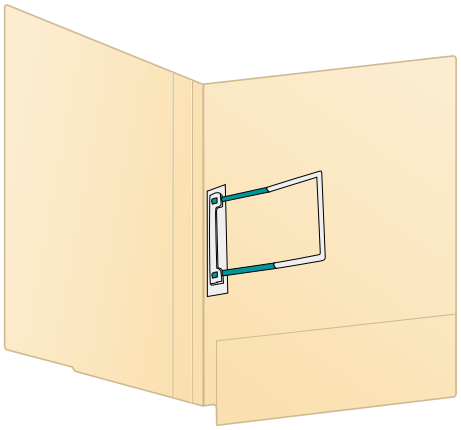


# Manila Folders

## Easiclip Folders

Easiclip folders give you the same accessibility as 3-ring binders, while saving you more shelf space.

- Overall size: 9-1/2" x 12-1/8", including a 3/4" side tab.
- Choose 11 point or 15 point manila stock.
- Folders are scored above the fold for self expansion.
- Easiclips come factory-attached to the folders in position 5 (shown right).



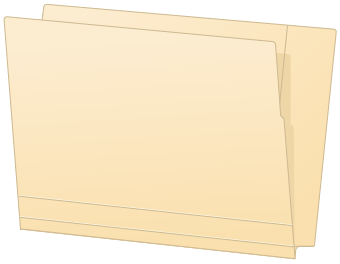
| ITEM NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| OCFV-EZ | 11 point | 28 lbs. | $ 382.50/box |
| OCFV-EZ-15 | 15 point | 38 lbs. | $ 427.50/box |

**To Order Custom Imprint Call 1.800.417.8010.**

## Side-Reinforced Folders

Affordable side-reinforced manila folders available in 11 or 15 point stock.

- Overall size: 9-1/2" x 12-3/16".
- 2-1/16" reinforced side tab.
- Folders are scored above the fold for self expansion.



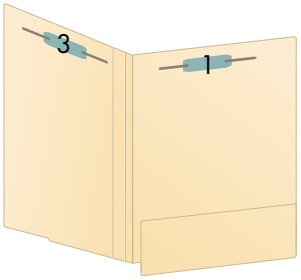
| ITEM NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| LI-FLD11 | 11 pt. folder | 45 lbs. | box of 500 |
| LI-FLD15 | 15 pt. folder | 30 lbs. | box of 250 |

**To Order Custom Imprint Call 1.800.417.8010.**

## Side-Reinforced Folders with Fasteners

11 or 15 point side-reinforced manila folders with 2" fasteners.

- Overall size: 9-1/2" x 12-3/16".
- 2-1/16" reinforced side tab.
- Choose one 2" bonded fastener in position 1 or two 2" bonded fasteners in positions 1 and 3.
- Folders are scored above the fold for self expansion.

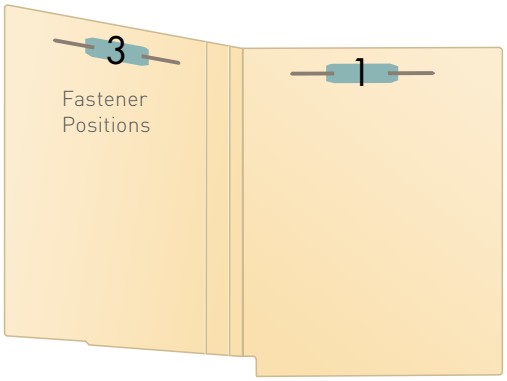



| ITEM NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| LI-FLD11-1P | 11 pt., 1 fastener | 50 lbs. | box of 500 |
| LI-FLD15-2P | 15 pt., 2 fastener | 38 lbs. | box of 250 |

## Non-Reinforced Standard Folders

Durable, yet inexpensive non-reinforced folders are available without fasteners or with 2" bonded fasteners in positions #1 and #3.

- Size: 9-1/2" x 12-1/4".
- Made of sturdy 11 point manila stock.
- Side and top tabs




| ITEM NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| PMFLD-O | without fasteners | 45 lbs. | box of 250 |
| PMFLD | with fasteners | 49 lbs. | box of 250 |

**To Order Custom Imprint Call 1.800.417.8010.**



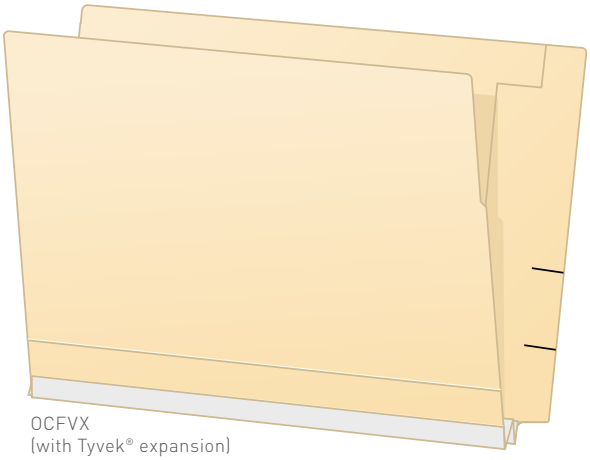
Tel **1.800.417.8010** Fax **1.800.304.4947**

## AMES DuraTab Reinforced Expansion Folders

AMES 15 point manila expansion folders come with DuraTab interlocking double reinforced top and side tabs that stand up to frequent use.

- Side tab folders are designed for open shelf filing and feature outline blocks on the tabs for optional colour-coded tapes.
- 2" tear-resistant Tyvek® gusset allows for durable expansion.
- Folders are scored above the fold for self expansion.

| ITEM NO. | DESCRIPTION | SIZE | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| OCFVX | 15 pt., side tab, 2" gusset | 9-1/2" x 12-1/8" | 32 lbs. | box of 250 |



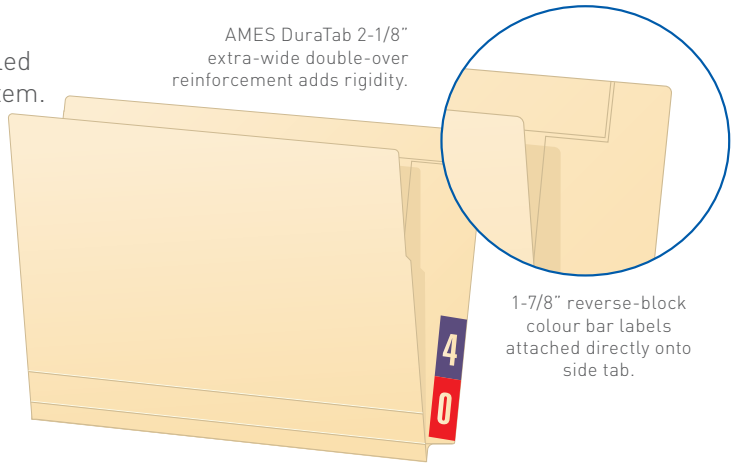
OCFVX
(with Tyvek® expansion)

## AMES Standard Colour-Coded File Folders

AMES DuraTab double-reinforced manila folders are labelled with 2 numeric colour bars using the AMES Ten-Colour System.

- Straight numerical collation.
- Standard size: 9-1/2" x 12-1/8".
- Choose 11 point or 15 point manila stock.
- 2CFV comes with 5 each of 00 to 99 per box; 2CFV15 comes with 2 each of 00 to 99 per box. Both collated in straight numeric order.
- DuraTab interlocking double-reinforced right side tab and top.
- Double-scored 1/2" and 1-3/8" above fold for expansion.

| ITEM NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| 2CFV | 11 pt. folder | 46 lbs. | box of 500 |
| 2CFV15 | 15 pt. folder | 32 lbs. | box of 200 |




**To Order Custom Imprint Call 1.800.417.8010.**

| ITEM NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| 2CFV-ST | 2 colour bar labels, 11 pt. | 46 lbs. | box of 500 |
| 2CFV15-ST | 2 colour bar labels, 15 pt. | 32 lbs. | box of 250 |
| OCFV-ST | No colour bar lables, 11 pt. | 46 lbs. | box of 500 |
| OCFV15-ST | No colour bar labels, 15 pt. | 32 lbs. | box of 250 |

## AMES Stock Copy File Folders With or Without Colour Bar Labels

AMES DuraTab double-reinforced folders with stock copy that includes name line and year barometer.

- Size: 9-1/2" x 12-1/8".
- Choose 11 point or 15 point manila stock with same construction as folders above.
- Folders with terminal digit colour coded numbering are collated in straight numeric order.
- 2CFV-ST is packed 5 each of 00 to 99 per box; 2CFV15-ST is packed 2 each of 00 to 99 per box.

**To Order Custom Imprint Call 1.800.417.8010.**

# Manila Folders

## AMES VNA Folders

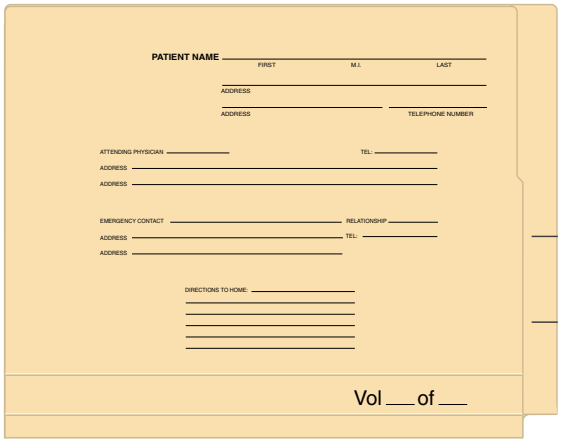
Developed specifically by and for Visiting Nurses Associations across the country.

- Overall size: 9-1/2" x 12-1/8" with a 3/4" side tab.
- Made of strong 15 point manila stock.
- Standard copy printed on front and back in black.
- Reinforced side tab and top for added durability.
- Scored for self expansion.

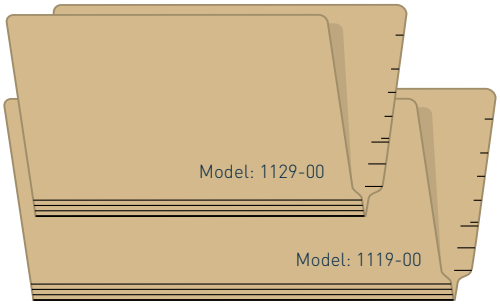
| MODEL NO. | UNIT | QUANTITY |
|---|---|---|
| OCF-VNA | 250/box | box of 250 |

For CXE models add two-digit year code for appropriate year; for example: CXE-DF-ST-16 for 2016

**See page 28 for VNA Tab Dividers.**




## Kraft Side Tab Folder




### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1129-00 | 17 pt. Single Ply | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1119-00 | 17 pt. Single Ply | box of 50 |

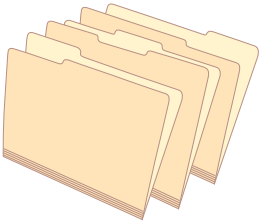
## Top Tab Manila Folders

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1112-00 | 11 pt Double Ply | box of 100 |
| 1111-00 | 14 pt Single Ply | box of 100 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1122-00 | 11 pt Double Ply | box of 50 |
| 1114-00 | 14 pt Single Ply | box of 50 |

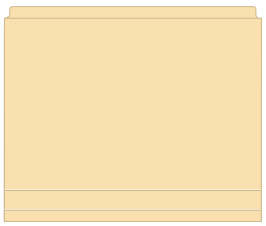


### Letter (8 7/8" high front; 9 1/2" high back x 11 3/4" wide)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1157-00 | 11 pt Single Ply Positions 123 collated | box of 100 |
| 1157-L | 11 pt Single Ply Left Tab | box of 100 |
| 1157-R | 11 pt Single Ply Right Tab | box of 100 |
| 1157-C | 11 pt Single Ply Center Tab | box of 100 |

### Legal (8 7/8" high front; 9 1/2" high back x 14 3/4" wide)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1158-00 | 11 pt Single Ply Positions 123 collated | box of 100 |
| 1158-L | 11 pt Single Ply Left Tab | box of 100 |
| 1158-R | 11 pt Single Ply Right Tab | box of 100 |
| 1158-C | 11 pt Single Ply Center Tab | box of 100 |



## AMES 1/2" Drop Front Folder

- COCFV folders designed for drawer filing.

| MODEL NO. | DESCRIPTION | SIZE | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| COCFV | 11 pt., 1/2" drop front | 9-1/2" x 11-3/4" | 46 lbs. | box of 500 |

**To Order Custom Imprint Call 1.800.417.8010.**

# Solid Colour Folders

## Standard Solid Colour Side Tab Folders

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1106-** | 11 pt. Standard | box of 100 |
| 1406-** | 14 pt. Standard | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1126-** | 11 pt. Standard | box of 100 |
| 1426-** | 14 pt. Standard | box of 50 |

**Choose appropriate colour suffix.

## 2TAB Solid Colour Folders

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1334-** | 11 pt. 2TAB | box of 100 |
| 1335-** | 14 pt. 2TAB | box of 100 |

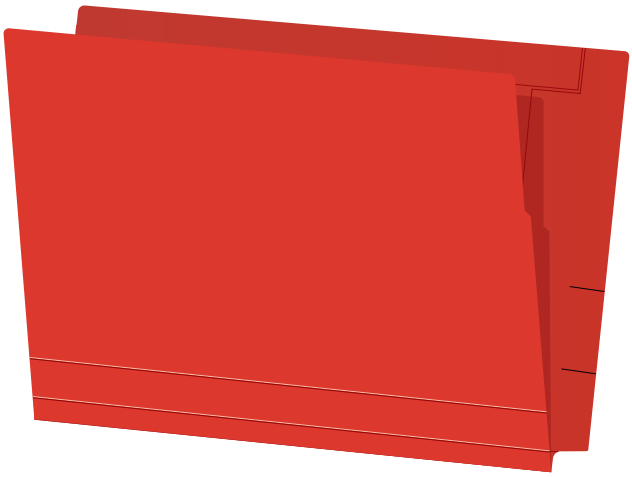
### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1336-** | 11 pt. 2TAB | box of 50 |
| 1337-** | 14 pt. 2TAB | box of 50 |

**Choose appropriate colour suffix.

11 pt. is double-ply top and side tabs. 14 pt. is single-ply top tab and double-ply side tab.

# Solid Colour Folders



To Order Custom Imprint Call 1.800.417.8010.

## AMES Varicolour Folders

AMES Varicolour Folders feature right-side tab design and a choice of 11 point with 1/2" drop front or 15 point with flush cut front cover.

- DuraTab interlocking double-reinforced side tab for longer life.
- Standard size: 9-1/2" x 12-1/8".
- Scored 1/2" and 1-3/8" above fold for self expansion.
- 15 point folders feature flush cut, full-height fronts.
- 11 point folders feature 1/2" drop front design for drawer or open shelf filing.

| ITEM NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| See chart | 11 pt., drop front | 50 lbs. | box of 500 |
| See chart | 15 pt., flush cut | 40 lbs. | box of 250 |

| COLOUR | Blue | Brown | Green | Grey | Orange | Pink | Purple | Red | Tan | White | Yellow |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 11 pt. | F-BL | F-BR | F-GR | F-GY | F-OR | F-PI | F-PU | F-RE | F-TA | F-WH | F-YE |
| 15 pt. | F15-BL | F15-BR | F15-GR | F15-GY | F15-OR | F15-PI | F15-PU | F15-RE | F15-TA | F15-WH | F15-YE |

## Top Tab Solid Colour Folders

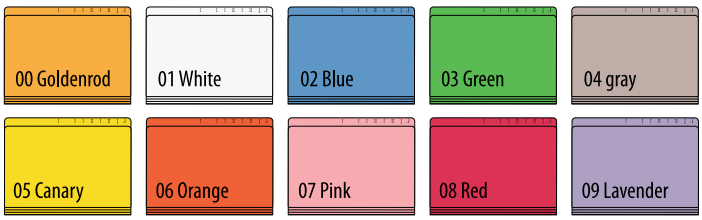
### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1212-** | 11 pt Double Ply Solid Colour | box of 100 |
| 1222-** | 14 pt Single Ply Solid Colour | box of 50 |

Replace ** with a colour number

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1211-** | 11 pt Double Ply Solid Colour | box of 100 |
| 1214-** | 14 pt Single Ply Solid Colour | box of 50 |






Tel 1.800.417.8010 Fax 1.800.304.4947

# Pressboard Expansion Folders

## 25 pt. Type II Green/Gray Pressboard Standard

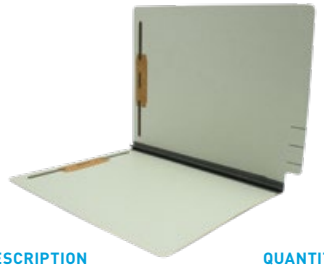
### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1235-00 | 1" Expansion Standard | box of 25 |
| 1236-00 | 2" Expansion Standard | box of 25 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1250-00 | 1" Expansion Standard | box of 25 |
| 1251-00 | 2" Expansion Standard | box of 25 |

## 25 pt. Type II Green/Gray Pressboard with 2" Bonded Fasteners

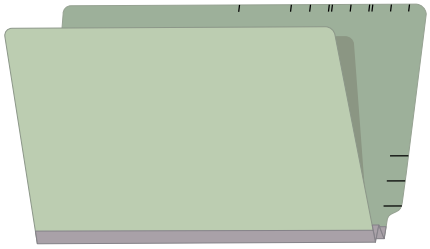


### Letter

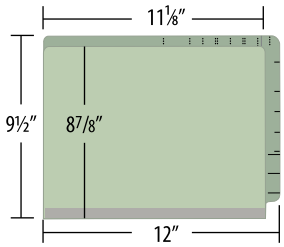
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1237-00B | 1" Expansion w/fasteners 1&3 | box of 25 |
| 1238-00B | 2" Expansion w/fasteners 1&3 | box of 25 |
| 1249-00B | 2" Expansion w/fasteners 1 | box of 25 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1252-00B | 1" Expansion w/fasteners 1&3 | box of 25 |
| 1253-00B | 2" Expansion w/fasteners 1&3 | box of 25 |

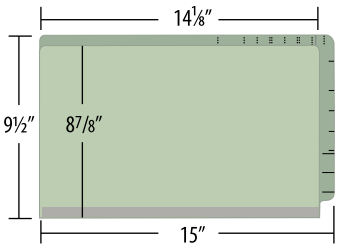


## 25 pt. Type II Green/Gray Pressboard 2TAB




### Letter

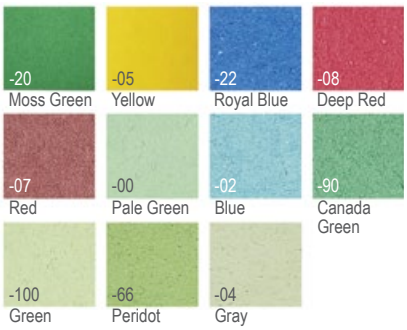
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1348-00 | 1" Expansion Standard | box of 25 |
| 1349-00 | 2" Expansion 2TAB | box of 25 |

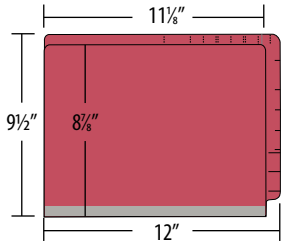



### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1350-00 | 1" Expansion 2TAB | box of 25 |
| 1351-00 | 2" Expansion 2TAB | box of 25 |

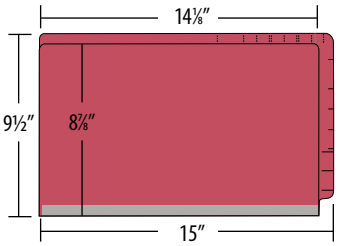
## 25 pt. Type II Colour Pressboard




### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1235-** | 1" Expansion Standard | box of 25 |
| 1236-** | 2" Expansion Standard | box of 25 |
| 1348-** | 1" Expansion 2TAB | box of 25 |
| 1349-** | 2" Expansion 2TAB | box of 25 |



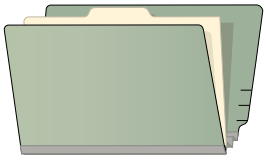

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1250-** | 1" Expansion Standard | box of 25 |
| 1251-** | 2" Expansion Standard | box of 25 |
| 1350-** | 1" Expansion 2TAB | box of 25 |
| 1351-** | 2" Expansion 2TAB | box of 25 |

All colour pressboard folders may require up to a 35-day lead time.

**Choose appropriate colour suffix:

# Pressboard Classification Folders



## 25 pt. Type II – Standard Green/Gray Pressboard

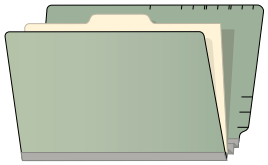
All folders with 1 & 2 dividers have 2" expansion.
All folders with 3 dividers have 3" expansion.
Fasteners included on folder and dividers.

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1244-00B | Standard w/1 divider | box of 25 |
| 1245-00B | Standard w/2 dividers | box of 25 |
| 1243-00B | Standard w/3 dividers | box of 25 |

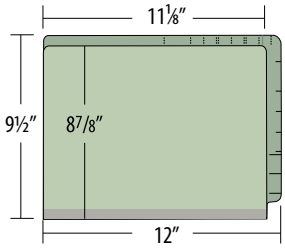
### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1246-00B | Standard w/1 divider | box of 25 |
| 1247-00B | Standard w/2 dividers | box of 25 |
| 1248-00B | Standard w/3 dividers | box of 25 |



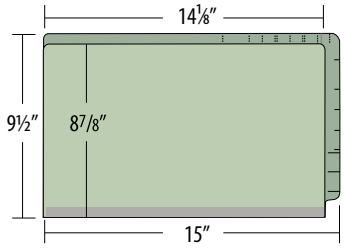
## 25 pt. Type II – 2TAB Green/Gray Pressboard

All folders with 1 & 2 dividers have 2" expansion.
Fasteners included on folder and dividers.




### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1352-00B | 2TAB w/1 divider | box 25 |
| 1353-00B | 2TAB w/2 dividers | box 25 |

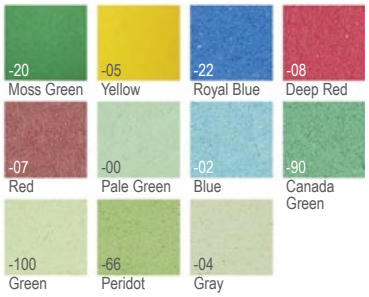



### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1354-00B | 2TAB w/1 divider | box 25 |
| 1355-00B | 2TAB w/2 dividers | box 25 |

## 25 pt. Type II Colour Pressboard

All folders with 1 & 2 dividers have 2" expansion.
All folders with 3 dividers have 3" expansion.
Fasteners included on folder and dividers.



### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1244-**B | Standard w/1 divider | box of 25 |
| 1245-**B | Standard w/2 dividers | box of 25 |
| 1243-**B | Standard w/3 dividers | box of 25 |
| 1352-**B | 2TAB w/1 divider | box of 25 |
| 1353-**B | 2TAB w/2 dividers | box of 25 |

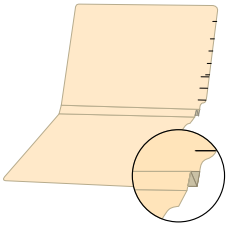
### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1246-**B | Standard w/1 divider | box of 25 |
| 1247-**B | Standard w/2 dividers | box of 25 |
| 1248-**B | Standard w/3 dividers | box of 25 |
| 1354-**B | 2TAB w/1 divider | box of 25 |
| 1355-**B | 2TAB w/2 dividers | box of 25 |

All colour pressboard folders may require up to a 35-day lead time.

**Choose appropriate colour suffix:

## Alternatives to Pressboard



### 1½" "W" Expansion

These sturdy 18 pt. manila folders have a paper W-fold on the bottom that expands to hold up to 1½" of documents.

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1196-00 | Letter (9 ½ h" x 11 ¾" w x 12 ¼" w overall) | box of 50 |
| 1197-00 | Legal (9 ½"h x 14 ¾" w x 15 ¼" w overall) | box of 50 |

### Classification Folder – 1 & 2 Dividers

Allows documents to be subdivided within the folder into as many as six categories. These sturdy 18 pt. manila folders expand up to 1-½" and have 2" bonded fasteners in positions 1 and 3 of the folder. Each divider has twin prong fastener included.

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1258-00B | Letter 9½" x 11¾" - 12¼" – 1 divider | box of 25 |
| 1268-00B | Letter 9½" x 11¾" - 12¼" – 2 dividers | box of 25 |
| 1259-00B | Legal 9½" x 14¾" - 15¼" – 1 divider | box of 25 |
| 1269-00B | Legal 9½" x 14¾" - 15¼" – 2 dividers | box of 25 |



Tel 1.800.417.8010 Fax 1.800.304.4947

## AMES Tyvek® Expansion Pressboard Folders

- Made of durable 25 point Type II pressboard.
- 2" tear-resistant Tyvek® gusset allows for durable expansion.
- Colour: Green Grey.

**Choose from two folder styles:**

**OPRS-DF:**
- 1/2" drop front folder.
- Designed for in-drawer files.

**OPRS-ST & OPRS-STEZ:**
- 1/2" drop front with side tab
- Designed for open-shelf filing.
- OPRS-STEZ comes with Easiclip in position 5.

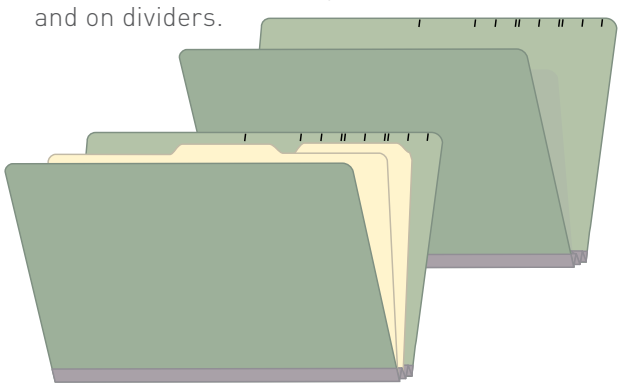
| MODEL NO. | DESCRIPTION | SIZE | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| OPRS-DF | Drop front | 9-1/2" x 11-3/4" | 40 lbs. | box of 100 |
| OPRS-ST | Side tab, drop front | 9-1/2" x 12-1/8" | 40 lbs. | box of 100 |
| OPRS-STEZ | Side tab, drop front, Easiclip | 9-1/2" x 12-1/8" | 44 lbs. | box of 100 |

Tyvek is a registered trademark of DuPont.

**To Order Custom Imprint Call 1.800.417.8010.**

## 25 pt. Type II Top Tab Pressboard and Classification Folders

All folders with 1 & 2 dividers have 2" expansion. Fasteners included on classification folders, in positions 1 & 3, and on dividers.



All colour pressboard folders may require up to a 35-day lead time.

**Letter** (8 7/8" high front; 9 1/2" high back x 11 3/8" wide)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1255-00 | 25 pt Green/Grey 2" Expansion | box of 25 |
| 1255-** | 25 pt Colour 2" Expansion | box of 25 |

**Letter** (8 7/8" high front; 9 1/2" high back x 11 3/8" wide)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1254-00B | 25 pt Green/Grey 1 Divider | box of 25 |
| 1254-**B | 25 pt Colour 1 Divider | box of 25 |
| 1454-00B | 25 pt Green/Grey 2 Dividers | box of 25 |
| 1454-**B | 25 pt Colour 2 Dividers | box of 25 |

**Legal** (8 7/8" high front; 9 1/2" high back x 14 3/8" wide)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1257-00 | 25 pt Green/Grey 2" Expansion | box of 25 |
| 1257-** | 25 pt Colour 2" Expansion | box of 25 |

**Legal** (8 7/8" high front; 9 1/2" high back x 14 3/8" wide)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1256-00B | 25 pt Green/Grey 1 Divider | box of 25 |
| 1256-**B | 25 pt Colour 1 Divider | box of 25 |
| 1456-00B | 25 pt Green/Grey 2 Dividers | box of 25 |
| 1456-**B | 25 pt Colour 2 Dividers | box of 25 |

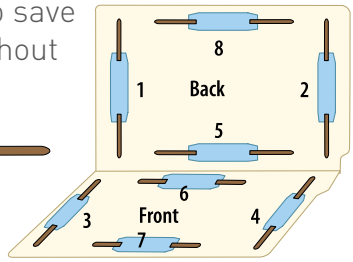
Replace ** with a colour number

| -20 | -05 | -22 | -08 | -07 | -00 | -02 | -90 | -100 | -66 | -04 |
|---|---|---|---|---|---|---|---|---|---|---|
| Moss Green | Yellow | Royal Blue | Deep Red | Red | Pale Green | Blue | Canada Green | Green | Peridot | Gray |

## Fasteners

Need to permanently attach documents to your folder? Use these fasteners to convert your plain manila folder to a fastener folder quickly and permanently! From a simple self adhesive fastener, to a twin prong, or use a Docuclip fastener. Docuclips permit you to save time allowing you to interfile without removing pages.

Model B




**FACTORY INSTALLED**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| B | 2" Bonded Fastener | $ 0.33/each |

**SELF INSTALLED**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1108-00 | 2" Self Adhesive | box of 100 |
| 1108-01 | 1" Twin Prong | box of 100 |
| 1108-02 | 2" Twin Prong | box of 100 |
| 1149-00 | 2" Foamclip | box of 100 |

1108-00

1108-01

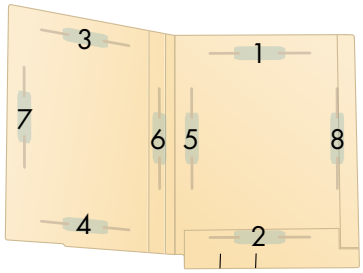
1149-00

| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| FAS-PERM-1L | 1" prong | 8 lbs. | box of 500 |
| FAS-PERM-2L | 2" prong | 8 lbs. | box of 500 |

### AMES Bonded Fasteners

Enamel coated steel construction secured by tear-resistant non-woven fabric on an easy-to-install pressure-sensitive white tag base.

- Base size: 1-1/2" x 8-1/2".
- Choose from 1" (1L) or 2" (2L) prong capacities.



| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| FAS-PRS-STK | 2" prong | 8 lbs. | box of 100 |

### AMES Presstik Fasteners

- Enamel-coated steel construction with pressure-sensitive adhesive.
- Available with 2" prongs only.

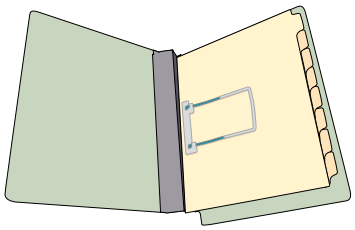


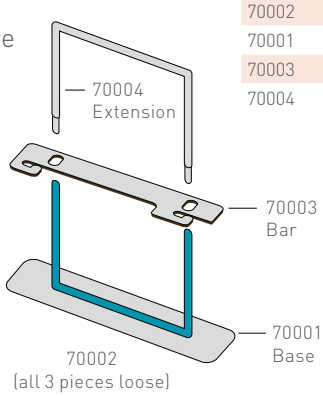
Tel 1.800.417.8010 Fax 1.800.304.4947

## 2-Prong DocuClip

This unique plastic fastener is an alternative to three-ring binders for active or inactive records. An ideal alternative when converting documents from bulky binders into a pressboard expansion folder!

This fastener has a self-adhesive back allowing for easy insertion into any file folder. It's flexible, three piece design features legs that are easily removed so documents can be inserted, removed or copied without disturbing preceding pages.



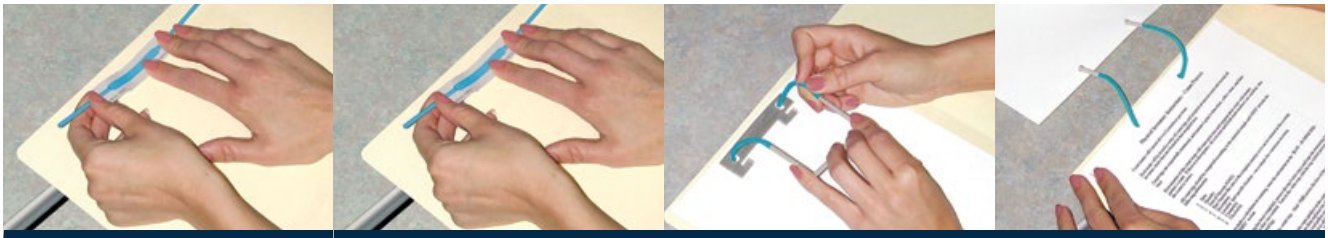



**FACTORY INSTALLED**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| E=70001 | 2-Prong Docuclip | box of 100 |

**SELF INSTALLED**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 70002 | 2-Prong Docuclip – complete - 3 pieces | box of 100 |
| 70001 | 2-Prong Docu Base Compressor | box of 100 |
| 70003 | 2-Prong Docu Bar | box of 100 |
| 70004 | 2-Prong Docu Extension | box of 100 |

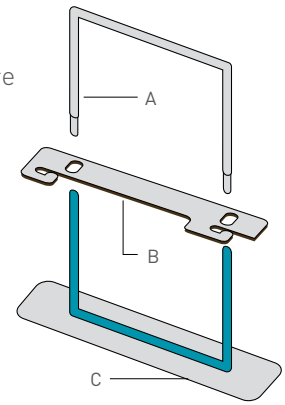


1. Center strip and press in place.
2. Slide documents onto flexible tubing.
3. Fastener clip slides on and end piece snaps on.
4. Records lie flat for easy photocopying or reading.

## AMES Attach-Yourself Easiclip Fasteners

Attach Easiclips to folders, filebacks, report covers – anywhere you need to secure documents.

- Available in standard (3-3/4") or large size (8-1/2") base.
- Sets contain all three component pieces (see right):
  A. Extension piece.
  B. Compressor bar.
  C. Tubing and base with pressure sensitive self adhesive.
- Components also available separately as "Spare Parts".




### Easiclip Sets

| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| EZ275RBIC | Standard base set, 100-pack | 3 lbs. | box of 100 |
| EZ275RBIM | Standard base set, economy pack | 27 lbs. | box of 1000 |
| EZ275LB250 | Large base set | 13 lbs. | box of 250 |

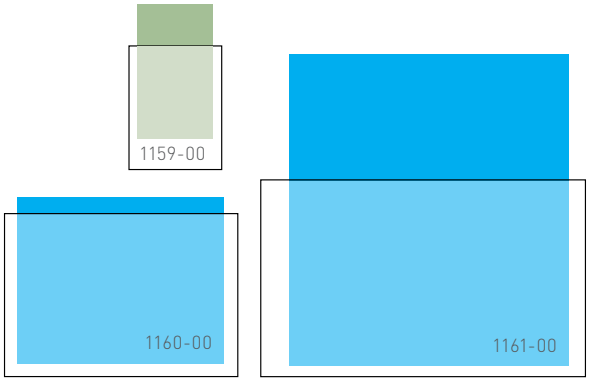
### Easiclip Spare Parts

| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| EZ-EXT-275 | Extension pieces | 2 lbs. | box of 250 |
| EZ-CMP-275 | Compressor bars | 2 lbs. | box of 250 |
| FAS-E-Z275 | Standard bases with tubing | 8 lbs. | box of 1000 |
| FAS-E-Z275LB | Large bases with tubing | 9 lbs. | box of 500 |

# Custom Options - Pockets

## Clear Vinyl Pockets

Small documents can be organized and secured within a file using pockets. Made from vinyl each has a self adhesive back to firmly attach the pocket to the folder.



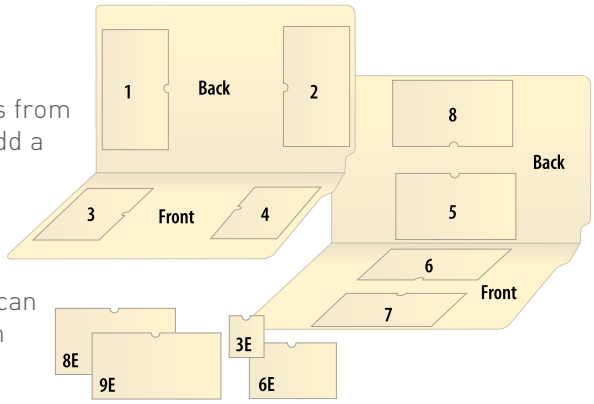

**SELF INSTALLED**

| MODEL NO. | DESCRIPTION | WEIGHT | QUANTITY |
|---|---|---|---|
| 1159-00 | Vinyl 2¼" w x 3⅛"h | 5 lbs. | box of 100 |
| 1160-00 | Vinyl 6"w x 4"h | 13 lbs. | box of 100 |
| 1161-00 | Vinyl 8¾"w x 5"h | 21 lbs. | box of 100 |

All dimensions are inside dimensions.

## Manila Pockets

Want to keep small items from falling out of your file? Add a manila pocket in one or several locations. From credit cards to letter size documents these factory installed pockets can improve your information process.




**FACTORY INSTALLED**

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F | 3E Manila 2 ½"w x 3 ⅛"h | box of 100 |
| G | 6E Manila 6 ¼"w x 4 ⅛"h | box of 100 |
| H | 8E Manila 8 ⅝"w x 4 ¾"h | box of 100 |
| J | 9E Manila 9 ⅜" w x 4 ¾"h | box of 100 |
| K | Vinyl 2 ¼" w x 3 ⅛"h (1159-00) | box of 100 |
| L | Vinyl 6"w x 4"h (1160-00) | box of 100 |
| M | Vinyl 8 ½"w x 5"h (1161-00) | box of 100 |

## AMES Polyethylene Pocket Attachments

- Made of clear, non-yellowing, heavy-duty 5-gauge polyethylene with pressure-sensitive adhesive backing.

| MODEL NO. | DESCRIPTION | INTERIOR DIMENSIONS | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| 13-411L | Open side | 6-1/2" x 4-1/4" | 15 lbs. | box of 1000 |

*Opens on long edge.

HIPAA Friendly

## Polyethylene Pockets

Self-adhesive or factory-installed.

| MODEL NO. | DESCRIPTION | DIMENSIONS H x W | QUANTITY |
|---|---|---|---|
| F1346 | Credit Card Size | 3 1/8" x 2 1/4" | box of 1000 |
| F1347 | Microfiche Size | 4 3/8" x 6 1/2" | box of 1000 |
| F1348 | Loose Leaf Size | 6" x 9" | box of 1000 |

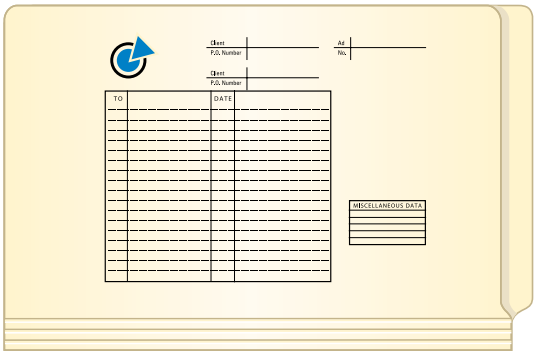
F1346



Tel 1.800.417.8010 Fax 1.800.304.4947

# Printing

Outside Front, Inside Front, Inside Back, Outside Back. 500 or 100,000. One Colour. Two colours. Your artwork. Our artwork. TAB can print whatever you want wherever you want it.

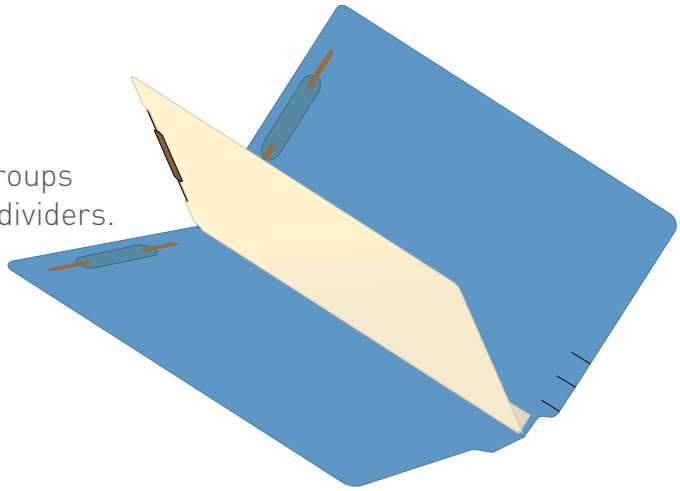


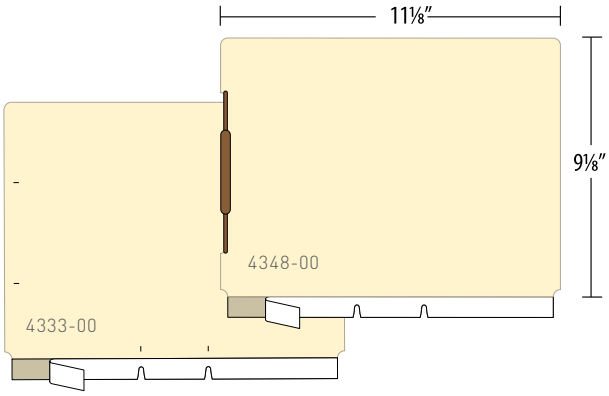

| FACTORY INSTALLED | | |
|---|---|---|
| **MODEL NO.** | **DESCRIPTION** | **QUANTITY** |
| P | Printing One Colour One Panel | box of 100 |
| Q | Printing Numbering on Folder | box of 100 |
| R | Printing Two Colours One Panel | box of 100 |

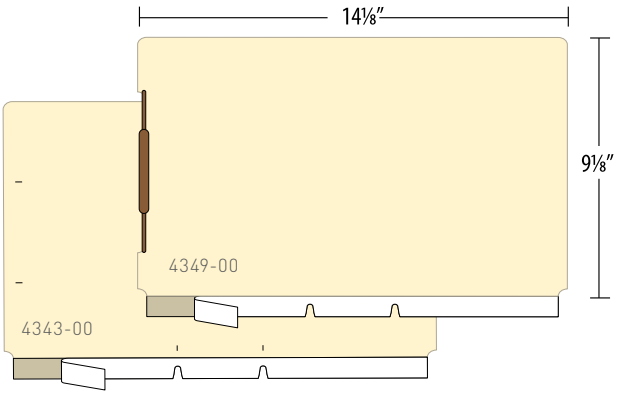
500 piece minimum for printing.

# Custom Dividers

Keep information in organized groups within your folder with installed dividers. Optional twin prong fastener allows for attaching documents on either side of the divider.






## Pressure-Sensitive Dividers

Made of 11 pt. Manila, convert files to multiple classifications.

### Letter

| FACTORY INSTALLED | | |
|---|---|---|
| **MODEL NO.** | **DESCRIPTION** | **QUANTITY** |
| N=4333-00 | 9⅛"h x 11⅛"w | box of 100 |
| O=4348-00 | 9⅛"h x 11⅛"w with 1" twin prong fastener | box of 100 |

| SELF INSTALLED | | |
|---|---|---|
| **MODEL NO.** | **DESCRIPTION** | **QUANTITY** |
| 4333-00 | 9⅛"h x 11⅛"w | box of 100 |
| 4348-00 | 9⅛"h x 11⅛"w with 1" twin prong fastener | box of 100 |

### Legal

| FACTORY INSTALLED |
|---|
| CALL FOR QUOTE. |

| SELF INSTALLED | | |
|---|---|---|
| **MODEL NO.** | **DESCRIPTION** | **QUANTITY** |
| 4343-00 | 9⅛"h x 14⅛"w | box of 100 |
| 4349-00 | 9⅛"h x 14⅛"w with 1" twin prong fastener | box of 100 |

# Keep Documents Safe

With closed sides these pockets keep small items in file with larger documents. Available with two sides closed, three sides closed, manila or colour side tab.

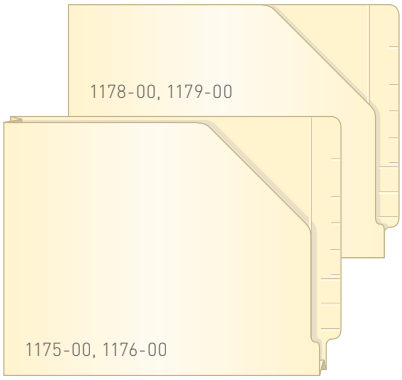
## Manila Pockets – Closed 2 Sides

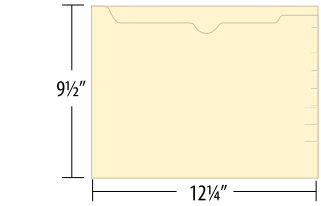
### Letter

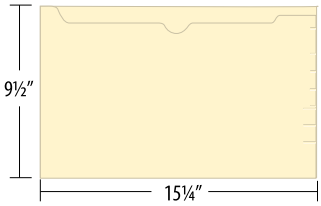
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1178-00 | 11 pt Manila Flat Pocket | box of 100 |
| 1175-00 | 11 pt Manila Pocket 1½" expansion | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1179-00 | 11 pt Manila Flat Pocket | box of 50 |
| 1176-00 | 11 pt Manila Pocket 1½" expansion | box of 50 |



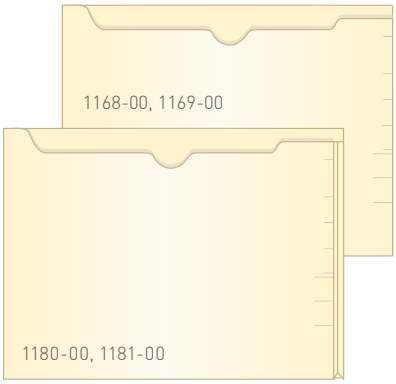

## Manila Pockets – Closed 3 Sides

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1168-00 | 11 pt Manila Flat Pocket | box of 100 |
| 1180-00 | 11 pt Manila Pocket ¾" expansion | box of 100 |

### Legal

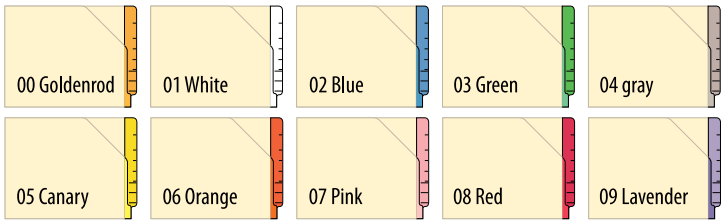
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1169-00 | 11 pt Manila Flat Pocket | box of 100 |
| 1181-00 | 11 pt Manila Pocket ¾" expansion | box of 50 |



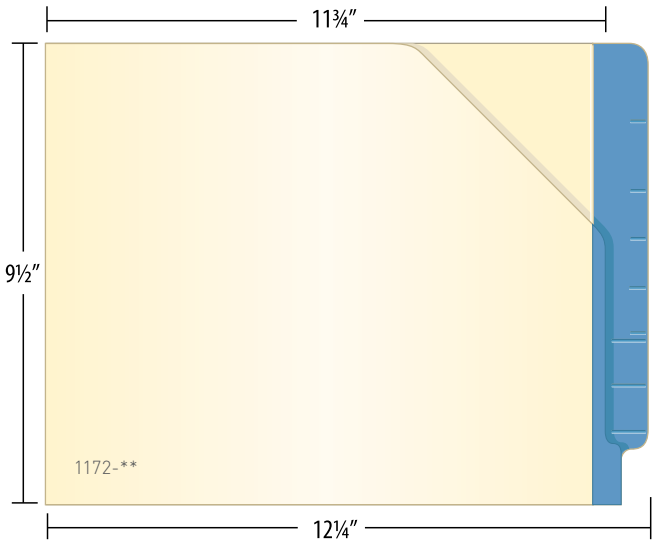

## Manila Colour Stripe Flat Pockets – Closed 2 Sides

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1172-** | 11 pt Colour Stripe Flat Pocket | box of 100 |




**Choose appropriate colour suffix:



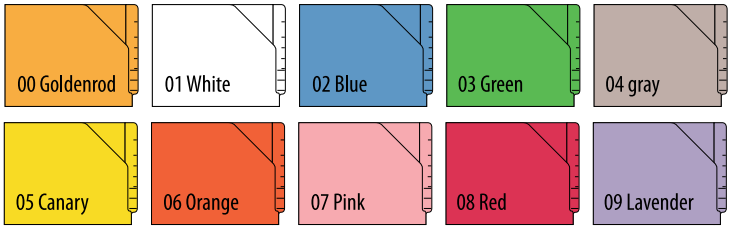



Tel 1.800.417.8010 Fax 1.800.304.4947

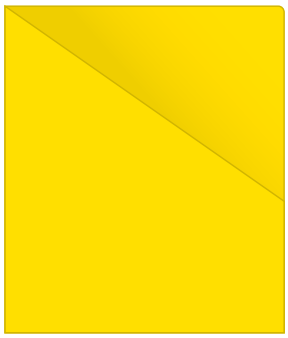
## Colour One-Piece Pockets

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1174-** | 11 pt Colour One Piece Flat Pocket closed two sides | box of 100 |
| 1184-** | 11 pt Colour One Piece Pocket w/ 4" Lower End Tab | box of 100 |
| 1166-** | 11 pt Colour Flat Pocket closed 3 sides | box of 100 |




**Choose appropriate colour suffix.



## AMES Colour Slash-Cut Pockets

Organize by colour while keeping a portion of your contents visible for quick identification with AMES Slash-Cut Pockets. Ideal for holding information that you do not want to staple or clip together.

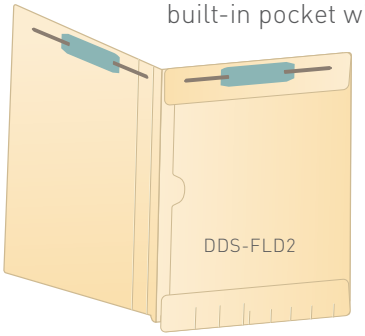
- Open end design helps secure contents in pocket.
- Made of durable 11 point stock with glued 1" side seams.
- Size: 9-3/4" x 11-1/2".

| MODEL NO. | LBS./BOX | QUANTITY |
|---|---|---|
| See below | 14 lbs. | box of 200 |

| Blue | Canary | Green | Pink | Purple | Scarlet | Tan |
|---|---|---|---|---|---|---|
| SLH-BL | SLH-CA | SLH-GR | SLH-PI | SLH-PU | SLH-SC | SLH-TA |

## AMES Dental Patient Pocket Folders

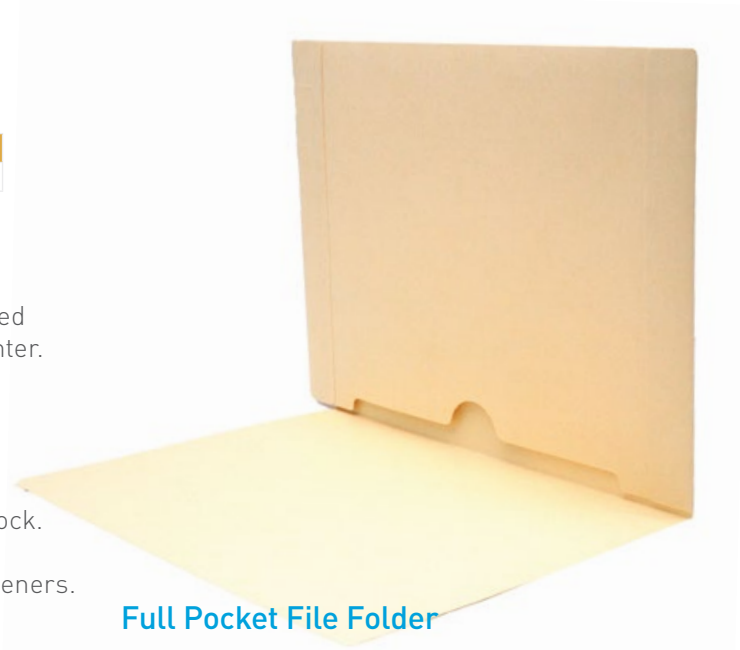
AMES Dental Patient Folders feature an oversized built-in pocket with thumbcut opening at the center.




- Pocket size: 12-1/4" high x 9-3/8" wide.
- Front size: 11-1/2" high x 9-1/2" wide.
- Made from 11 point manila stock.
- Scored for self expansion.
- Available with 2" bonded fasteners. (See positioning at left.)

| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| DDS-FLD2 | 2 fasteners, p1 & 3 | 39 lbs. | box of 250 |

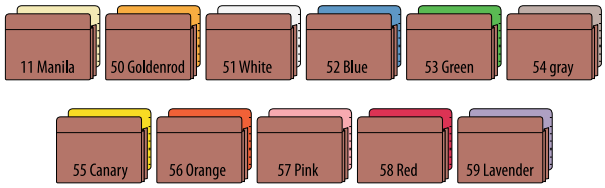
**To Order Custom Imprint Call 1.800.417.8010.**



## Full Pocket File Folder

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1139-00 | 11 pt Manila letter size,full single ply side tab, closed 3 sides | box of 50 |




**Choose appropriate colour suffix.

## 22 pt. Red Rope Expansion Pockets with Colour Backs

Red rope front and gusset, colour back, gusset height 6 1/2"

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1187-** | 1 3/4" Standard Colour Back Expansion Pockets | box of 50 |
| 1189-** | 3 1/2" Standard Colour Back Expansion Pockets | box of 50 |
| 4387-** | 5 1/4" Standard Colour Back Expansion Pocket | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1191-** | 1 3/4" Standard Colour Back Expansion Pocket | box of 50 |
| 1193-** | 3 1/2" Standard Colour Back Expansion Pockets | box of 50 |
| 4397-** | 5 1/4" Standard Colour Back Expansion Pocket | box of 50 |

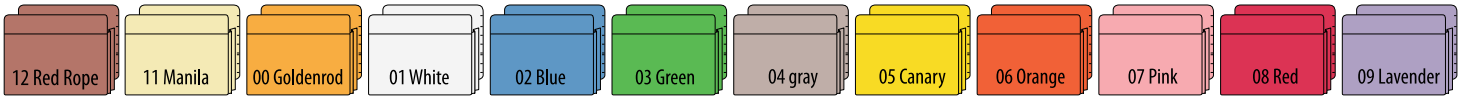
## 22 pt. Standard Solid Colour Expansion Pockets

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1378-** | 1 3/4" Standard Solid Colour Expansion Pockets | box of 50 |
| 1379-** | 3 1/2" Standard Solid Colour Expansion Pockets | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1380-** | 1 3/4" Standard Solid Colour Expansion Pockets | box of 50 |
| 1381-** | 3 1/2" Standard Solid Colour Expansion Pockets | box of 50 |

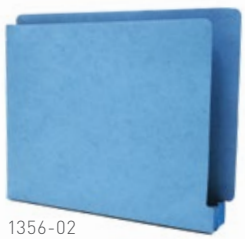



**Choose appropriate colour suffix.

## 22 pt. 2TAB Solid Colour Pockets

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1356-** | 1 3/4" 2TAB Solid Colour Expansion Pockets (9 1/2" h, 11 1/2"w x 12" w overall) | box of 50 |
| 1357-** | 3 1/2" 2TAB Solid Colour Expansion Pockets (9 1/2" h, 11 1/2"w x 12" w overall) | box of 50 |



1356-02

1381-**

1187-00

## Low Gusset Expansion Pockets

### 22 pt. Red Rope Front and Bright Goldenrod Back

Red rope front and gusset, goldenrod back, left gusset height 9", right gusset height 1 1/2"

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1187-00 | 1 3/4" Expansion (9 1/2" h, 11 3/4"w x 12 1/4" w overall) | box of 50 |
| 1189-00 | 3 1/2" Expansion (9 1/2" h, 11 3/4"w x 12 1/4" w overall) | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1191-00 | 1 3/4" Expansion (9 1/2" h, 14 3/4"w x 15 1/4" w overall) | box of 50 |
| 1193-00 | 3 1/2" Expansion (9 1/2" h, 14 3/4"w x 15 1/4" w overall) | box of 50 |

### 22 pt. Red Rope Extra Wide Expansion Pockets

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1385-00 | 3 1/2" Expansion Pocket without Flap (9 1/2"h x 15 3/8"w x 9 1/2"h x 16 1/8"w overall) | box of 50 |
| 1387-00 | 5 1/4" Expansion Pocket with Flap (10"h x 15 3/8"w x 10"h x 16 1/8"w overall) | box of 50 |

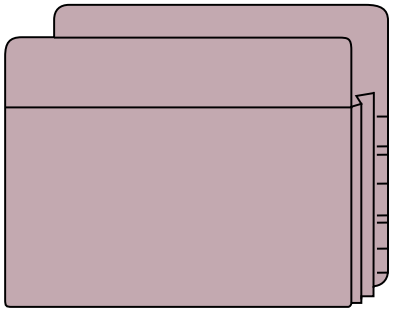
Tel 1.800.417.8010 Fax 1.800.304.4947

## AMES Expansion Pockets

AMES® durable pockets are designed for open-shelf filing of loose documents (also fits some drawer filing units). Adaptable to alphabetical, straight numeric, or terminal digit labelling systems.

- Overall size: 9-1/2" x 12-3/4", including double thick 1" side tab.
- Made of 32 point manila stock.
- Choose from two gusset expansion widths in Tyvek® or manila.
- Stocked plain, with no copy. (Imprint not available.)

| MODEL NO. | EXPANSION SIZE | GUSSET MATERIAL | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| 5PCDOC-350-TG | 3-1/2" | Tyvek | 20 lbs. | box of 50 |
| 5PCDOC-525-MG | 5-1/4" | Manila | 20 lbs. | box of 50 |
| 5PCDOC-525-TG | 5-1/4" | Tyvek | 20 lbs. | box of 50 |



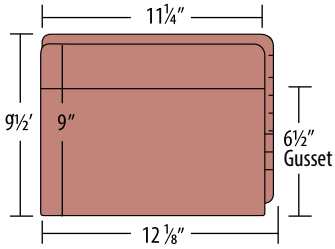
## Datafile® 22 pt. Expansion Pockets

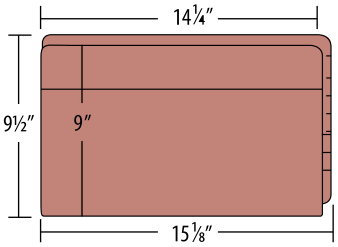
### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F5600 | 1¾" Expansion Taupe | box of 50 |
| F5650 | 3½" Expansion Taupe | box of 50 |
| F5610 | 5¼" Expansion Taupe | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F5700 | 1¾" Expansion Taupe | box of 50 |
| F5750 | 3½" Expansion Taupe | box of 50 |
| F5755 | 3½" Expansion Red Rope | box of 50 |




## Datafile® Expansion Pockets 42 pt. backs, 28 pt. Front

### Letter

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F1832 | 1¾" Expansion Red Rope | box of 50 |
| F1834 | 3½" Expansion Red Rope | box of 50 |

### Legal

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F1842 | 1¾" Expansion Red Rope | box of 50 |
| F1844 | 3½" Expansion Red Rope | box of 50 |

### Metric

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| F1852 | 1¾" Expansion Red Rope Metric 13" W | box of 50 |
| F1854 | 3½" Expansion Red Rope Metric 13" W | box of 50 |

## Top Tab Expansion Pockets

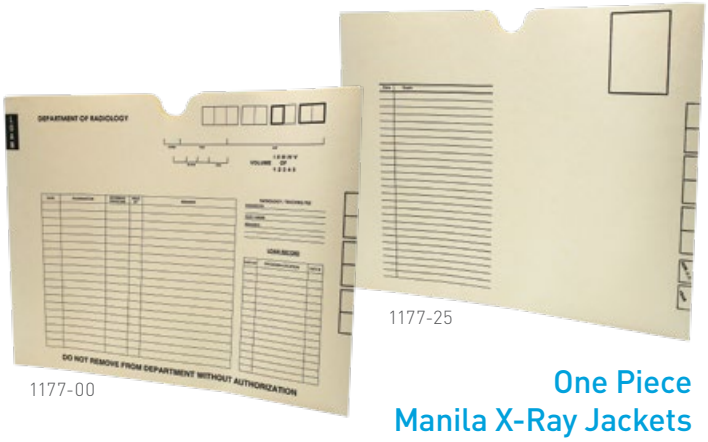
### 22 pt. Red Rope, Gusset height 6½"

**Letter** (9" hight front; 9½" high back x 11¾" wide)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1130-00 | 1 ¾" Expansion | box of 50 |
| 1131-00 | 3 ½" Expansion | box of 50 |

**Legal** (9" high front; 9½" high back x 14¾" wide)

| MODEL NO. | DESCRIPTION | PRICE |
|---|---|---|
| 1132-00 | 1 ¾" Expansion | box of 50 |
| 1133-00 | 3 ½" Expansion | box of 50 |

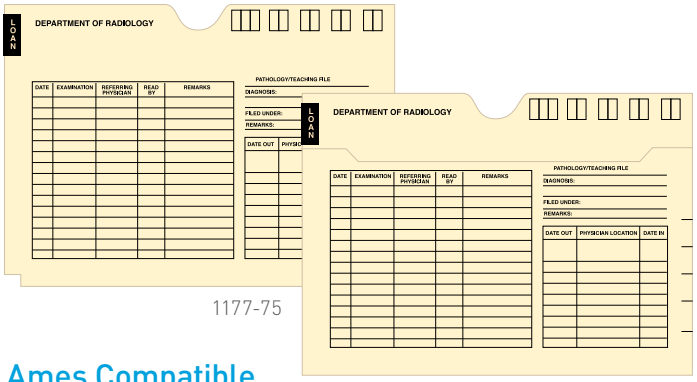



1177-25

1177-00

## One Piece Manila X-Ray Jackets 14½" x 18¼"

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1177-00 | 11 pt. flat | box of 100 |
| 1177-25 | 11 pt. flat | box of 100 |




1177-75

1177-50

## Ames Compatible One Piece Manila X-Ray Jackets 14½" x 18¼" x ¾"

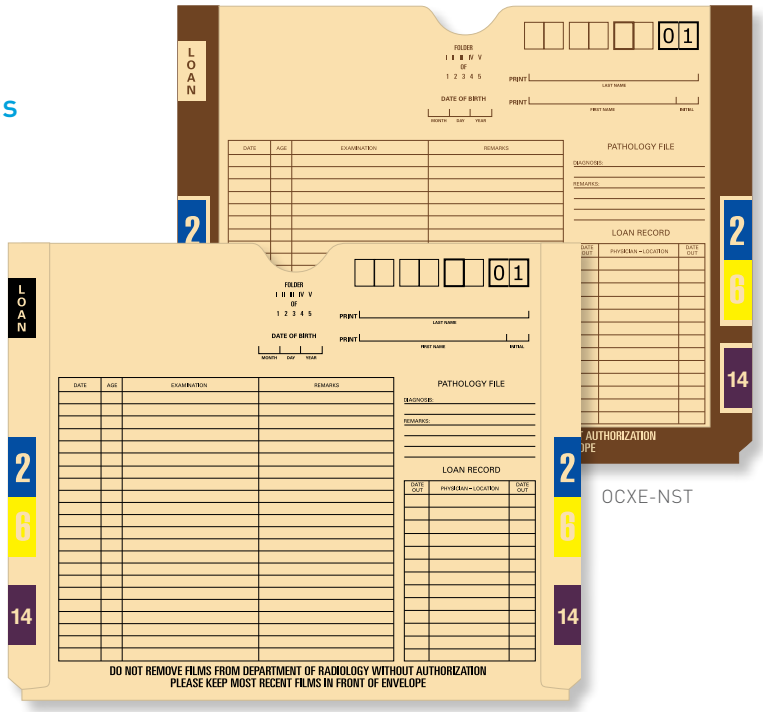
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1177-75 | 11 pt. ¾" expandable | box of 100 |
| 1177-50 | 11 pt. dual pocket | box of 100 |

## AMES Standard Copy Colour-Coded X-Ray Jackets

AMES Standard Copy Colour-Coded X-Ray Jackets feature terminal digit colour coded numbering with year code.

- Size: 14-1/2" x 18-1/4", including 3/4" self expansion.
- Made of 11 point manila stock.
- Available with or without natural wallet border.
- Two printed AMES colour bars on both sides.
- Stock copy includes printed outline blocks for taping codes and loan indicator bar.
- Indicator bar shows when jacket is turned around on shelf, indicating films are on loan.
- Scored for easy expansion.
- Offset double thumbcut for easy access to contents.
- Open-side design (opens along long edge).

| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| OCXE-DST | Stock copy | 21 lbs. | box of 100 |
| OCXE-NST | Stock copy, natural wallet border | 21 lbs. | box of 100 |
| OCXE-DF-PL | Plain, no printing | 21 lbs. | box of 100 |




OCXE-NST

OCXE-DST

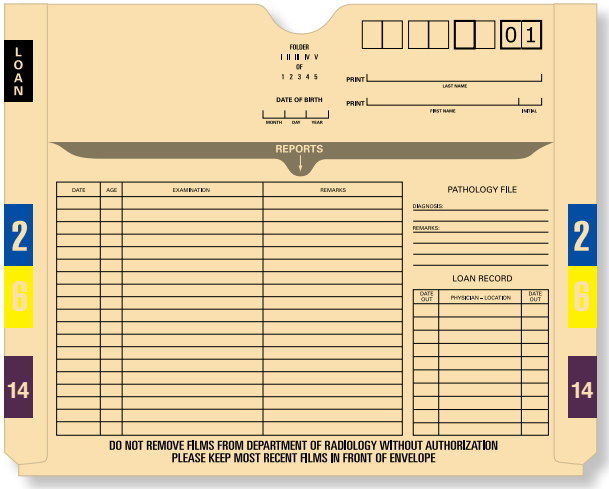


Tel 1.800.417.8010 Fax 1.800.304.4947

## AMES DuoPocket® X-Ray Jackets

DuoPocket's unique design eliminates tearing problems common with "slot-style" pocketed jackets.

- Size: 14-1/2" x 18-1/4", including 3/4" self expansion.
- Front report pocket size: 10" x 15-3/4" with 3/4" expansion.
- Made of 11 point manila stock.
- Available plain or with stock copy (shown right) that includes printed outline blocks for taping codes and loan indicator bar.
- Scored for easy expansion.
- Offset double thumbcut for easy access to contents.
- Open-side design (opens along long edge).
- Choose no colour bars or terminal digit colour coded numbering .
- Printed jackets available with natural wallet border.




CXE-DF-ST-DPKT

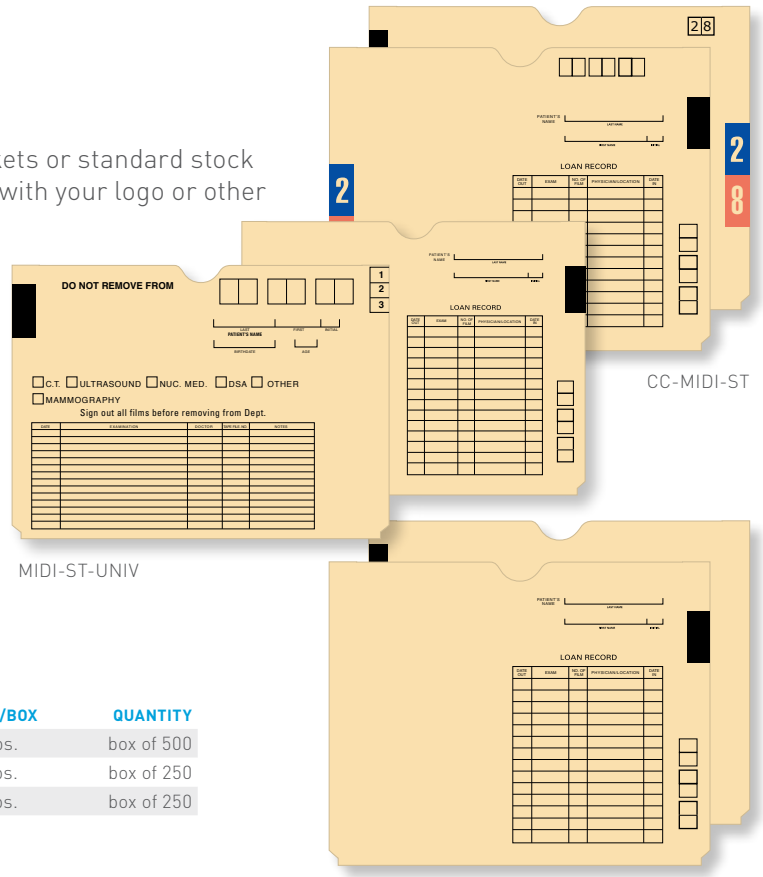
| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| OCXE-DUO-PL | Plain, no printing | 26 lbs. | box of 100 |
| OCXE-DST-DP | Printed | 26 lbs. | box of 100 |
| OCXE-NST-DP | Printed, natural wallet border | 26 lbs. | box of 100 |
| CXE-DF-ST-DPKT-** | Printed, 2 colour bars | 26 lbs. | box of 100 |

For CXE models add two-digit year code for appropriate year; for example: CXE-DF-ST-DPKT-21 for 2021

## AMES Midi Jackets

Choose plain, standard stock copy, "universal" midi jackets or standard stock copy with colour bars. Midi jackets can be personalized with your logo or other imprinting.

- Size: 9-9/16" x 12-3/4", including 3/4" self expansion.
- Made of 11 point manila stock.
- Black indicator bar shows when jacket is turned around on shelf, indicating films are on loan.
- Offset double thumbcut for easy access to contents.
- Scored for easy expansion.
- Open-side design (opens along long edge).
- Terminal digit colour coded numbering (5 each of 00 to 99 per box; collated in straight numeric order).
- Universal midi jackets include stock copy and check boxes for different exams. (See right.)




CC-MIDI-ST

MIDI-ST-UNIV

MIDI-ST

| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| CC-MIDI-ST | 2 colour bars, stock copy | 42 lbs. | box of 500 |
| MIDI-ST-UNIV | Universal copy | 21 lbs. | box of 250 |
| MIDI-ST | Stock copy | 21 lbs. | box of 250 |

**To Order Custom Imprint Call 1.800.417.8010.**

## AMES Green Diamond Border Mailers

- Made of 11 point manila stock.
- Green diamond border with "X-Ray Film" and "Please Do Not Bend" printed in red.
- Select from 2 sizes: 11" x 13" with 1-1/2" flap or 15" x 18" with 2" flap.
- Choose from 3 flap closure styles: String and button, Strip 'n' Stick, or plain flap.

| | MODEL NO. | FLAP STYLE | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| 11" x 13" MAILERS | XM1113DSS | Strip 'n' Stick | 14 lbs. | box of 100 |
| | XM1113D | Plain Flap | 14 lbs. | box of 100 |
| 15" x 18" MAILERS | XM1518DSS | Strip 'n' Stick | 20 lbs. | box of 50 |
| | XM1518DSB | String & Button | 20 lbs. | box of 50 |
| | XM1518D | Plain Flap | 20 lbs. | box of 100 |

**To Order Custom Imprint Call 1.800.417.8010.**

Open side (long edge)

Open end (short edge)

## X-Ray Category Inserts

Locate specific examinations at a glance using solid-colour and printed border stock colour systems.

- Manufactured of 40 lb. kraft stock.
- Colour coding by category permits quick location of films.
- Open-side category name printed on both sides of thumbcut, and open-end style features category name on top and bottom for easy identification.
- All inserts are available in open-end and open-side styles.
- Choose from 2 sizes: 14-1/4" x 17-1/2" and 10-1/2" x 12-1/2"
- Black copy, except where noted.

| SIZE | MODEL NO. | LBS./BOX | QUANTITY |
|---|---|---|---|
| 14-1/4" x 17-1/2" | See below | 25 lbs. | box of 250 |
| 10-1/2" x 12-1/2" | See below | 14 lbs. | box of 250 |

| 14-1/4" x 17-1/2" | | 10-1/2" x 12-1/2" | | | | | |
|---|---|---|---|---|---|---|---|
| OPEN-END MODEL NO. | OPEN-SIDE MODEL NO. | OPEN-END MODEL NO. | OPEN-SIDE MODEL NO. | CATEGORY | STOCK COLOUR | BORDER COLOUR | COPY COLOUR |
| – | CXIOS-AN | – | – | Angio | White | Purple | Black |
| CXIOE-BN | CXIOS-BN | – | – | Bone | White | Yellow | Black |
| CXIOE-CH | – | – | – | Chest | White | Brown | Black |
| ACXIOE-CT | – | – | – | CT | White | Red | Black |
| CXIOE-CT | – | – | – | CT | Khaki | – | Black |
| – | PC-OS-CT | – | – | CT | White | Dark Green | Black |
| – | CXIOS-HN | – | – | Head & Neck | White | Light Blue | Black |
| CXIOE-MAM | – | MCXIOE-MAM-250 | MCXIOS-MAM-250 | Mammography | White | Pink | Black |
| – | PC-OS-MAM | PC-OE-MMM-250 | – | Mammography | White | Dark Blue | Black |
| ACXIOE-MRI | – | – | – | MRI | White | Teal | Black |
| – | PC-OS-MRI | – | – | MRI | White | Rust | Black |
| – | – | – | MCXIOS-NUC-250 | Nuclear Medicine | Buff | – | Black |
| PC-OE-NUC | – | – | – | Nuclear Medicine | White | Red | Black |
| CXIOE-PR | – | – | – | Special Procedures | White | Olive | Black |
| CXIOE-MC | CXIOS-MC | – | – | Miscellaneous | White | – | Black |
| CXIOE-PL | CXIOS-PL | – | MCXIOS-PL-250 | Blank (no copy) | White | – | None |
| CXIOE-NC | CXIOS-NC | – | – | Standard copy, no category | White | Dark Blue | Black |



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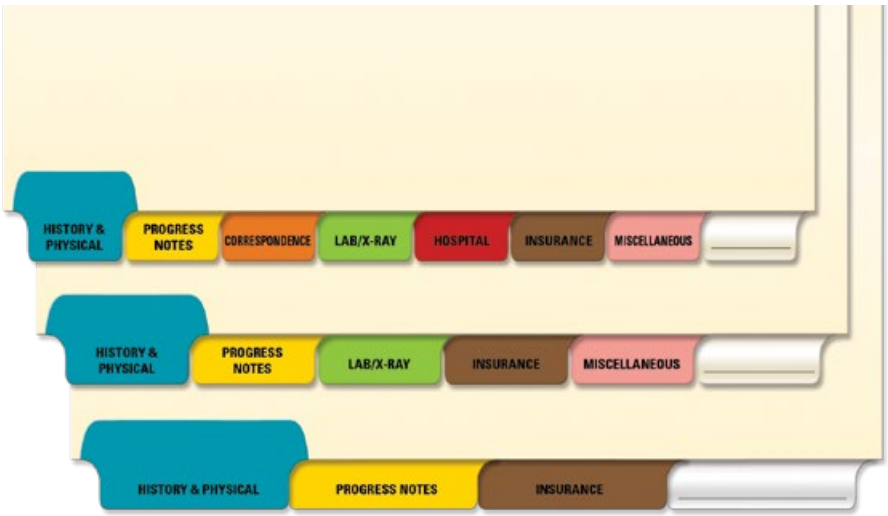



## INTRODUCING
## Three New Standard Health Care Title Sets

*Available in styles A, B & C*

90# manila stock; 1/2" tab extension; collated into sets.End tab is blank for easy-to-write titles.

| MODEL NO. | TABS | STYLE |
|---|---|---|
| TI52008 | 8-Tabs | Style A |
| TI54008 | 8-Tabs | Style B |
| TI56008 | 8-Tabs | Style C |
| TI52006 | 6-Tabs | Style A |
| TI54006 | 6-Tabs | Style B |
| TI56006 | 6-Tabs | Style C |
| TI52004 | 4-Tabs | Style A |
| TI54004 | 4-Tabs | Style B |
| TI56004 | 4-Tabs | Style C |

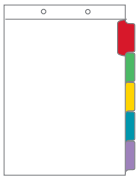
| 1TAB – 1/4 cut | 2TAB – 1/4 cut | 3TAB – 1/4 cut | TAB – 1/4 cut | 5TAB – 1/5 cut | 6TAB – 1/6 cut | TAB – 1/7 cut | 8TAB – 1/8 cut |
|---|---|---|---|---|---|---|---|
| White TI 1001-50 | White TI 1002-50 | White TI 1003-50 | White TI 1004-50 | White TI 1005-50 | White TI 1006-50 | White TI 1007-50 | White TI 1008-50 |
| Manila TI 2001-50 | Manila TI 2002-50 | Manila TI 2003-50 | Manila TI 2004-50 | Manila TI 2005-50 | Manila TI 2006-50 | Manila TI 2007-50 | Manila TI 2008-50 |
| White TI 3001-50 | White TI 3002-50 | White TI 3003-50 | White TI 3004-50 | White TI 3005-50 | White TI 3006-50 | White TI 3007-50 | White TI 3008-50 |
| Manila TI 4001-50 | Manila TI 4002-50 | Manila TI 4003-50 | Manila TI 4004-50 | Manila TI 4005-50 | Manila TI 4006-50 | Manila TI 4007-50 | Manila TI 4008-50 |
| White TI 5001-50 | White TI 5002-50 | White TI 5003-50 | White TI 5004-50 | White TI 5005-50 | White TI 5006-50 | White TI 5007-50 | White TI 5008-50 |
| Manila TI 6001-50 | Manila TI 6002-50 | Manila TI 6003-50 | Manila TI 6004-50 | Manila TI 6005-50 | Manila TI 6006-50 | Manila TI 6007-50 | Manila TI 6008-50 |

***Minimum order quantity is a set of 50 indexes.***

# Custom Indexes & Filebacks

## Indexes

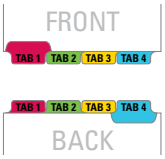
**INDEX A**
8½"w x 11½"h
☐ 90# White
☐ 90# Manila
Fasteners N/A



**INDEX B**
9"w x 11"h
☐ 90# White
☐ 90# Manila
Fasteners N/A

**INDEX C**
9"w x 11"h
☐ 90# White
☐ 90# Manila
Fasteners N/A

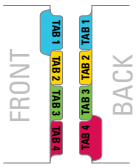
## Bottom Tabs



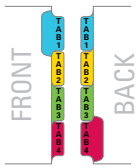

**Top Hinge A, D**
**Print Style A**
☐ Same Print, both sides (standard)
☐ Print front only
☐ No print on Tabs

## Side Tabs

**Top Hinge B, E**
**Print Style B**
☐ Same Print, both sides (standard)
☐ Print front only
☐ No print on Tabs

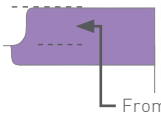



**Side Hinge C, F, Duotab**
**Print Style C**
☐ Same Print, both sides (standard)
☐ Print front only
☐ No print on Tabs




**Print Style D**
☐ Same Print, both sides (standard)
☐ Print front only
☐ No print on Tabs

## Tab Size



☐ 1/2" Standard Index
☐ 3/8" Standard Fileback
☐ 1/4" Special

From top of page to top of tab

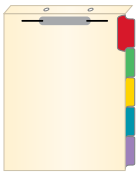
## Tab Copy

| Position | Text | Colour/No. |
|---|---|---|
| **SAMPLE** | **Correspondence** | **Blue/MY425** |
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |

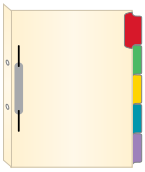
**Special Instructions:**

## Filebacks

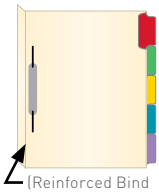
**FILEBACK D**
8½"w x 12½"h
1" hinge
110# Manila
☐ No Fasteners
☐ 2" Fastener



**FILEBACK E**
9"w x 12"h
1" hinge
110# Manila
☐ No Fasteners
☐ 2" Fastener



**FILEBACK F**
10"w x 11"h
1" hinge
110# Manila
☐ No Fasteners
☐ 2" Fastener



(Reinforced Bind Edge N/A)
Pressure Sensitive Tape

**FILEBACK DUOTAB**
10"w x 11"h
1" hinge
110# Manila
☐ No Fasteners
☐ 2" Fastener (front & back)

*Please indicate if you would like the fastener installed in another position than shown above.*

## Quantity

| No. of Tabs | No. of Sets | Total Tabs |
|---|---|---|
| | | |

## Cut

☐ Letter size ☐ Legal size

## Collate

Tabs into Sets? ☐

## Install

Tabs into Folders? ☐

## Bind Edge Reinforcement

☐ Yes (standard) ☐ No Reinforcement

## Drilling

☐ Indexes: 2 holes (5/16")
☐ Filebacks: 2 slots (1/4")
☐ 2 3/4" centers, standard
☐ Special: _____

## Printing

Font: **Helvetica Bold** (standard)
Style: ☐ ALL CAPS ☐ Initial Caps
Body Print:
☐ Body Print – PDF Provided
☐ Dealer Reorder Information:
_____
_____

NOTE: If no selection is made, your order will be produced using the "Standard" choice unless a sample is provided, which we will match exactly.

To order call **1-800-417-8010** or email **csquotes@tab.com**

## AMES Stock Copy Chart Dividers

Set of eight dividers comes with standard copy printed on both sides of polyester laminated colour tabs.

- Overall size: 9" x 11", including 1/2" side tab.
- Made of white tag stock.
- Polyester reinforced top and side holes for use with 3-ring binders or folders with fasteners.

| MODEL NO. | LBS./BOX | QUANTITY |
|---|---|---|
| TAB-MR | 30 lbs. | 100 sets/box |

| TAB | COLOUR | TAB TEXT |
|---|---|---|
| 1 | Blue | HISTORY & PHYSICAL |
| 2 | Yellow | PROGRESS NOTES |
| 3 | Orange | CORRESPONDENCE |
| 4 | Green | LAB/X-RAY |
| 5 | Red | HOSPITAL |
| 6 | Brown | INSURANCE |
| 7 | Pink | MISCELLANEOUS |
| 8 | Clear/Frosty | blank (writable) |

## AMES VNA Tab Dividers

Set of 10 dividers with printed tabs designed to coordinate with our VNA folders.

- Overall size: 9" x 11", including 1/2" tab.
- Made of white tag stock with polyester laminated, colour tabs.
- Polyester reinforced top and side holes for use with any folder.

| MODEL NO. | LBS./BOX | QUANTITY |
|---|---|---|
| TAB-VNA | 32 lbs. | 100 sets/box |

| TAB | COLOUR | TAB TEXT |
|---|---|---|
| 1 | Blue | ORDERS |
| 2 | White | NURSES NOTES |
| 3 | Purple | PHYSICAL THERAPY NOTES |
| 4 | Pink | SPEECH THERAPY NOTES |
| 5 | Yellow | OCCUPATIONAL THERAPY NOTES |
| 6 | Green | SOCIAL WORK NOTES |
| 7 | Grey | HOME HEALTH AIDE |
| 8 | Red | LAB |
| 9 | Brown | MISC. |
| 10 | Orange | BILLING ANCILLARY / CORRESPONDENCE |

## AMES Medical Staff Services Credential Files

Organize your credential files and make the survey process easier and more efficient. Each file is designated as confidential.

- Made of sturdy 25 point pressboard.
- Tyvek® gusset expansion holds up to 2" of documents.
- AMES Easiclip (in Position #1, shown right).
- 10 colour-categorized tab dividers to a set.
- Folders and dividers sold separately.

| MODEL NO. | DESCRIPTION | LBS./BOX | QUANTITY |
|---|---|---|---|
| FLD-MD | Folders | 22 lbs. | box of 50 |
| CD-MD | Divider Sets | 16 lbs. | box of 50 |

To Order Custom Folders & Dividers or Divider Installation, call 1-800-343-2040.

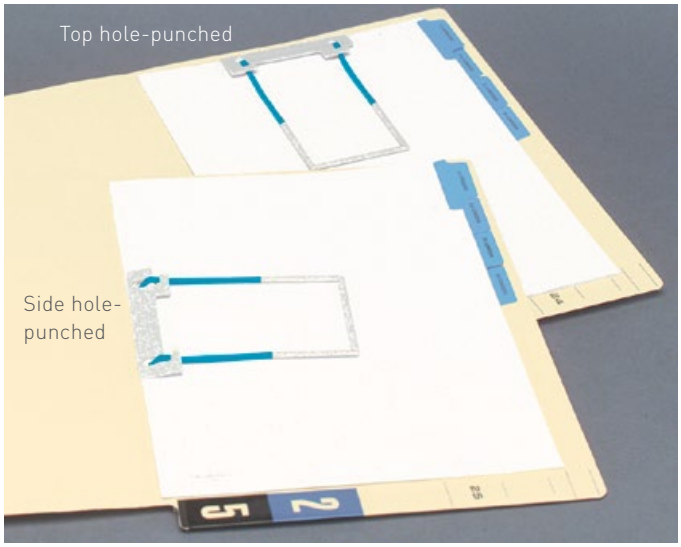
| TAB | COLOUR | TAB TEXT |
|---|---|---|
| 1 | Red | RECOMMENDATIONS/REVIEW & ACTIONS |
| 2 | Blue | PRIVILEGES |
| 3 | Yellow | APPLICATION |
| 4 | Green | REFERENCES/AFFILIATIONS/TRAINING/MED.SCH. |
| 5 | White | MALPRACTICE COVERAGE & HISTORY/NPDB OUT OF STATE LICENSE |
| 6 | Purple | STATE LICENSE & APP/DEA |
| 7 | Pink | ADVANCED CERTIFICATES / CME |
| 8 | Grey | INTERNAL REPORTS / REGUIREMENTS |
| 9 | Brown | CORRESPONDENCE / MISC. |
| 10 | Orange | REFERENCES SENT |

## AMES "Admission" Tab Dividers

Tab positions 1 through 4 are printed with "Admission 1" through "Admission 4". Reverse side of tabs is printed "Admission" without numbering so you can flip the dividers for use in positions 5 through 8.

- Overall size: 9" x 11", including 1/2" tab.
- Made of white tag stock.
- Eighth-cut tab dividers along long edge.
- Blue polyester laminated tabs with black copy on both sides of tab.
- Choose reinforced top and bottom holes or reinforced side holes.

| MODEL NO. | TAB TITLE | HOLE PUNCH POSITIONS | LBS./BOX | QUANTITY |
|---|---|---|---|---|
| TAB-DIV-ST1 | 1st Admission | 2 hole-punched | 8 lbs. | box of 250 |
| TAB-DIV-ST1-SE | 1st Admission | 4 hole-punched: | 8 lbs. | box of 250 |



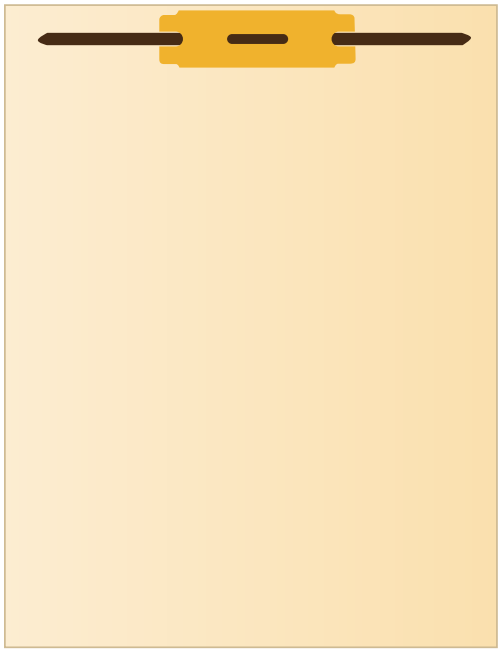

*(Folders and Easiclips sold separately.)*

## AMES Standard Filebacks

An economical way to add charts and reports to existing files.

- Overall size: 8-3/4" x 11-1/4".
- Made of durable 11 point manila stock.
- Factory-attached 2" bonded fastener.

| MODEL NO. | LBS./BOX | QUANTITY |
|---|---|---|
| FLB-ST | 40 lbs. | box of 500 |



## To Order Custom Filebacks

with scored wings, laminated tabs, and more, call **1-800-417-8010.**

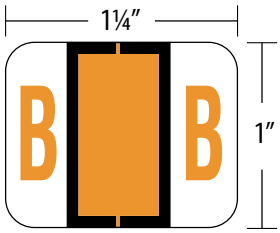


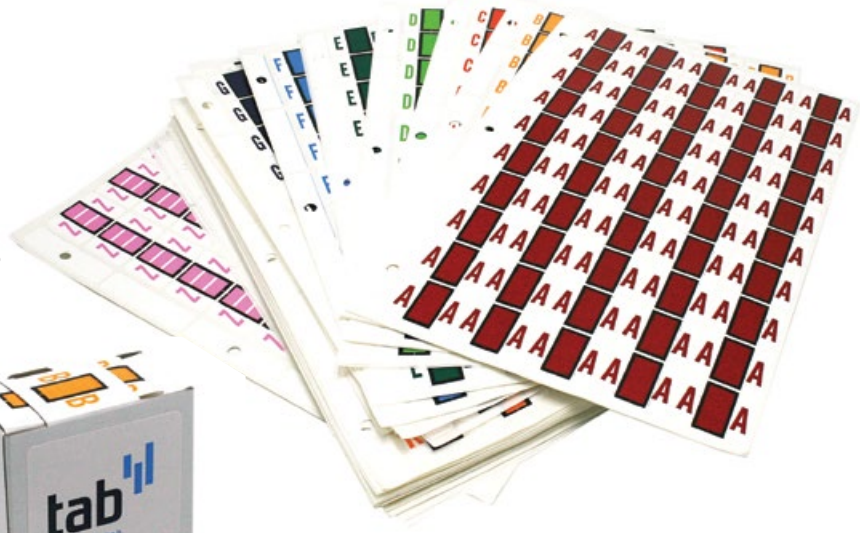
Tel **1.800.417.8010** Fax **1.800.304.4947**

1283 & 1286 colours

# Alphacode

Instantly recognize files on a shelf or a desk with these self-adhesive labels. Available in boxes of 500 or sheets of 50





## 1" Colour Coded Labels – Boxes

**Alphacode** – Replace * with desired letter A-Z

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1283-* | 1" High Alphabetic Colour Label | box of 500 |
| 1283-50 | 1" High Alphabetic Colour Label Complete Set – 1 box each | 1 set |

(Mc available as 1283-* only)

## 1" Colour Coded Label – Sheets

**Alphacode** – Replace * with desired letter A-Z

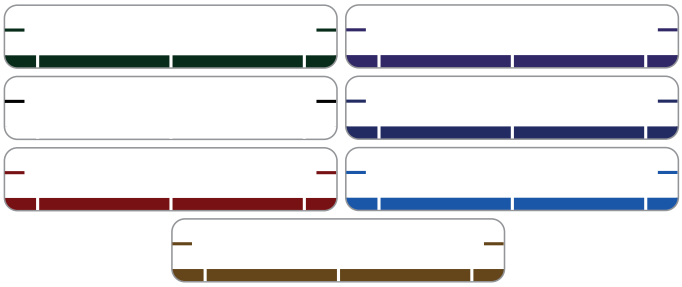
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1286-* | 1" High Alphabetic Sheet Labels – 50 labels/sheet | 1 sheet |
| 1286-00 | 1" High Starter Set A to Z (3,100 labels) 100 ea. consonant; 200 ea. vowel | 1 set |

1278

## 1/2" Colour Coded Classification Labels

**Alphacode** – Replace * with desired letter A-Z

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1278-* | 1/2" High Alphabetic Colour Label | box of 500 |
| 1278-50 | 1/2" High Alphabetic Colour Label Complete Set – 1 box each | 1 set |

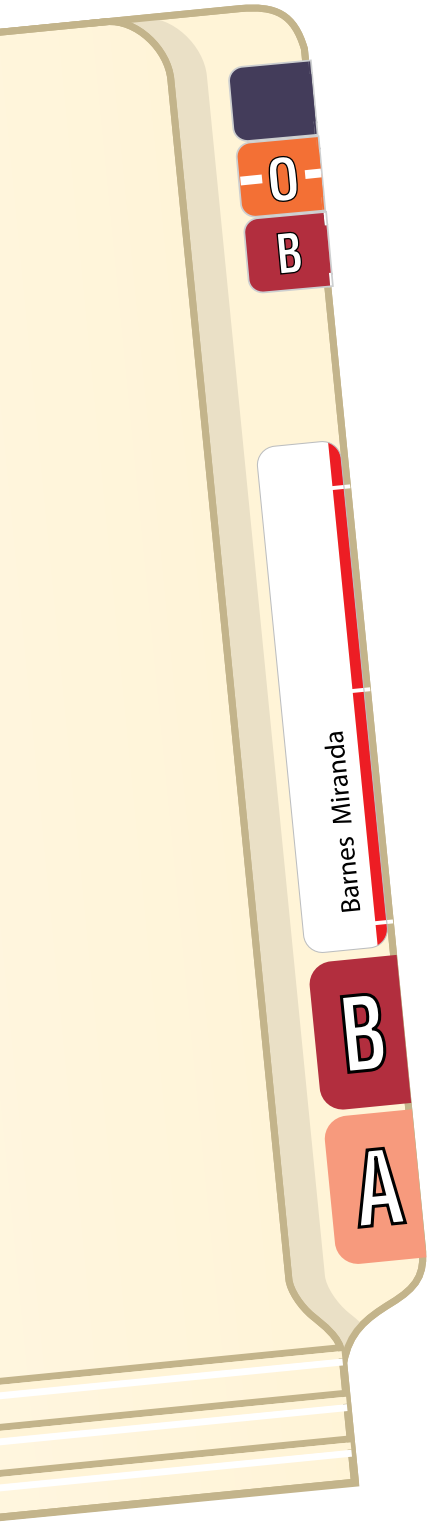


TABSTIK label colours  Actual label size is 3 3/8" x 5/8"

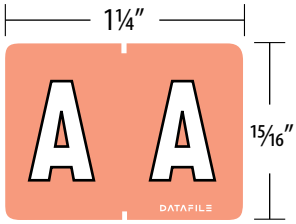
## TABSTIK Name Labels

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1389-00 | Dark Green | box of 504 |
| 1390-00 | White | box of 504 |
| 1394-00 | Red | box of 504 |
| 1396-00 | Purple | box of 504 |
| 1397-00 | Dark Blue | box of 504 |
| 1398-00 | Light Blue | box of 504 |
| 1401-00 | Tan | box of 504 |

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1303-90 | White for Laser Printers | box of 750 |
| 1290-00 | White Pinfeed Labels | box of 5040 |




# DataFile® Alphacode



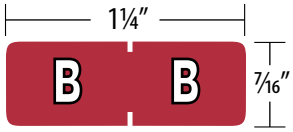

L8720-*

## Full Size Colour Coded Labels - Boxes

**Alphacode** – Replace * with desired letter A-Z

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L8701-*† | Individual Package of Sheets (16 Sheets of 16 Labels each) | 1 pkg |
| L8702 | **Starter Kit, Sheets of A to Z | 1 kit |
| L8704 | Set of one Package each of A to Z | 1 set |
| L8720-*† | Individual Box of 500 Labels | box of 500 |
| L8724 | Set of one Box each of A toZ | 1 set |

**Includes storage box and index set. †For refill of individual letters.




L7701-*

## Half Size Colour Coded Labels - Sheets

**Alphacode** – Replace * with desired letter A-Z

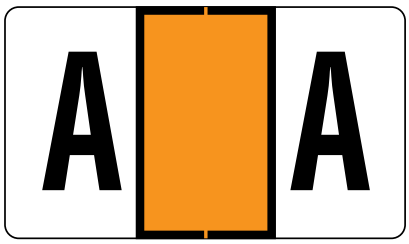
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L7701-*† | Individual Package of Sheets 8 Sheets, 32 Labels per Sheet - 256 Label per Pkg | 1 pkg |
| L7702 | **Starter Kit, sheets of A to Z | 1 kit |
| L7704 | Set of one Package each of A to Z | 1 set |

**Includes storage box and index set. †For refill of individual letters.

Tel 1.800.417.8010 Fax 1.800.304.4947

## AMES Jeter® Style 7200 Series Alpha Labels

- Size: 1" x 1-5/8".
- Polyester laminated for added durability.
- Scored to center and fold easily.
- Die cut labels with permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.




1"

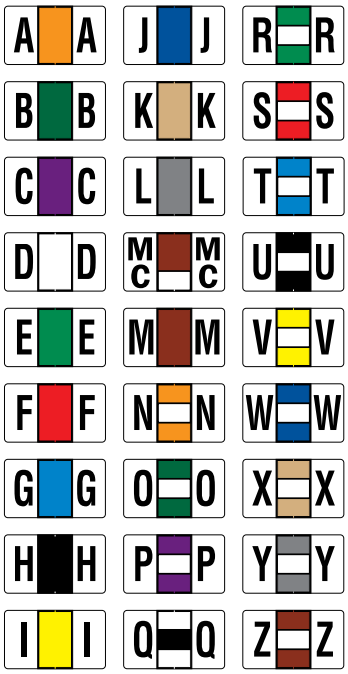
1-5/8"

### Individual Boxes

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See left | 1/2 lb. | box of 500 |

### Label Sets (1 box of each letter + Mc)

| | | |
|---|---|---|
| L-J-ALPHA-ST | 13 lbs. | 27 boxes/set |




| MODEL NO./LETTER | COLOUR | |
|---|---|---|
| L-J-ALPHA-A | Orange | A |
| L-J-ALPHA-B | Dark Green | B |
| L-J-ALPHA-C | Purple | C |
| L-J-ALPHA-D | White | D |
| L-J-ALPHA-E | Light Green | E |
| L-J-ALPHA-F | Red | F |
| L-J-ALPHA-G | Light Blue | G |
| L-J-ALPHA-H | Black | H |
| L-J-ALPHA-I | Yellow | I |
| L-J-ALPHA-J | Dark Blue | J |
| L-J-ALPHA-K | Tan | K |
| L-J-ALPHA-L | Grey | L |
| L-J-ALPHA-M | Brown | M |
| L-J-ALPHA-MC | Brown/White | Mc |
| L-J-ALPHA-N | Orange | N |
| L-J-ALPHA-O | Dark Green | O |
| L-J-ALPHA-P | Purple | P |
| L-J-ALPHA-Q | White | Q |
| L-J-ALPHA-R | Light Green | R |
| L-J-ALPHA-S | Red | S |
| L-J-ALPHA-T | Light Blue | T |
| L-J-ALPHA-U | Black | U |
| L-J-ALPHA-V | Yellow | V |
| L-J-ALPHA-W | Dark Blue | W |
| L-J-ALPHA-X | Tan | X |
| L-J-ALPHA-Y | Grey | Y |
| L-J-ALPHA-Z | Brown | Z |

## AMES TAB® Style Full Size 1283 Series Alpha Labels

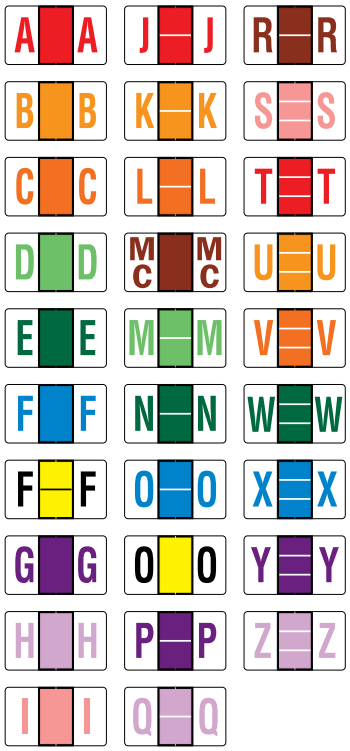
- Size: 1" x 1-5/8".
- Compatible with TAB series 1283.
- Polyester laminated for added durability.
- Scored to center and fold easily.
- Die cut labels with permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.

1"

1-5/8"

### Individual Boxes

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See left | 1/2 lb. | box of 500 |




| MODEL NO./LETTER | COLOUR | |
|---|---|---|
| L-T-ALPHA-A | Red | A |
| L-T-ALPHA-B | Light Orange | B |
| L-T-ALPHA-C | Dark Orange | C |
| L-T-ALPHA-D | Light Green | D |
| L-T-ALPHA-E | Dark Green | E |
| L-T-ALPHA-F | Blue | F |
| L-T-ALPHA-G | Purple | G |
| L-T-ALPHA-H | Lavender | H |
| L-T-ALPHA-I | Pink | I |
| L-T-ALPHA-J | Red | J |
| L-T-ALPHA-K | Light Orange | K |
| L-T-ALPHA-L | Dark Orange | L |
| L-T-ALPHA-M | Light Green | M |
| L-T-ALPHA-MC | Brown | Mc |
| L-T-ALPHA-N | Dark Green | N |
| L-T-ALPHA-O | Blue | O |
| L-T-ALPHA-P | Purple | P |
| L-T-ALPHA-Q | Lavender | Q |
| L-T-ALPHA-R | Brown | R |
| L-T-ALPHA-S | Pink | S |
| L-T-ALPHA-T | Red | T |
| L-T-ALPHA-U | Light Orange | U |
| L-T-ALPHA-V | Dark Orange | V |
| L-T-ALPHA-W | Dark Green | W |
| L-T-ALPHA-X | Blue | X |
| L-T-ALPHA-Y | Purple | Y |
| L-T-ALPHA-Z | Lavender | Z |

## AMES Small Alpha Labels

- Size: 1-7/8" x 1".
- Polyester laminated for added durability.
- Scored to center and fold easily.
- Die cut labels with permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.

### Individual Boxes

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See right | 1/2 lb. | box of 500 |

### Label Sets (1 box of each letter)

| | | |
|---|---|---|
| L-A-ALPHA-ST | 13 lbs. | 1 set - 26 boxes |

| MODEL NO./LETTER | COLOUR | |
|---|---|---|
| L-A-ALPHA-A | AMES Red | A |
| L-A-ALPHA-B | AMES Grey | B |
| L-A-ALPHA-C | AMES Blue | C |
| L-A-ALPHA-D | AMES Orange | D |
| L-A-ALPHA-E | AMES Purple | E |
| L-A-ALPHA-F | Light Green | F |
| L-A-ALPHA-G | AMES Yellow | G |
| L-A-ALPHA-H | AMES Brown | H |
| L-A-ALPHA-I | AMES Pink | I |
| L-A-ALPHA-J | AMES Green | J |
| L-A-ALPHA-K | Violet | K |
| L-A-ALPHA-L | Tan | L |
| L-A-ALPHA-M | Salmon | M |
| L-A-ALPHA-N | AMES Red | N |
| L-A-ALPHA-O | AMES Grey | O |
| L-A-ALPHA-P | AMES Blue | P |
| L-A-ALPHA-Q | AMES Orange | Q |
| L-A-ALPHA-R | AMES Purple | R |
| L-A-ALPHA-S | Light Green | S |
| L-A-ALPHA-T | AMES Yellow | T |
| L-A-ALPHA-U | AMES Brown | U |
| L-A-ALPHA-V | AMES Pink | V |
| L-A-ALPHA-W | AMES Green | W |
| L-A-ALPHA-X | Violet | X |
| L-A-ALPHA-Y | Tan | Y |
| L-A-ALPHA-Z | Salmon | Z |

1-7/8"

1"

## AMES Large Alpha Labels

- Size: 1-7/8" x 1-7/8".
- Made from synthetic latex stock for greater flexibility.
- Permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.

### Individual Boxes

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See right | 1 lb. | box of 500 |

### Label Sets (1 box of each letter)

| | | |
|---|---|---|
| L178ST | 26 lbs. | 1 set - 26 boxes |

| MODEL NO./LETTER | COLOUR | |
|---|---|---|
| L178A | AMES Red | A |
| L178B | AMES Grey | B |
| L178C | AMES Blue | C |
| L178D | AMES Orange | D |
| L178E | AMES Purple | E |
| L178F | Light Green | F |
| L178G | AMES Yellow | G |
| L178H | AMES Brown | H |
| L178I | AMES Pink | I |
| L178J | AMES Green | J |
| L178K | Violet | K |
| L178L | Tan | L |
| L178M | Salmon | M |
| L178N | AMES Red | N |
| L178O | AMES Grey | O |
| L178P | AMES Blue | P |
| L178Q | AMES Orange | Q |
| L178R | AMES Purple | R |
| L178S | Light Green | S |
| L178T | AMES Yellow | T |
| L178U | AMES Brown | U |
| L178V | AMES Pink | V |
| L178W | AMES Green | W |
| L178X | Violet | X |
| L178Y | Tan | Y |
| L178Z | Salmon | Z |

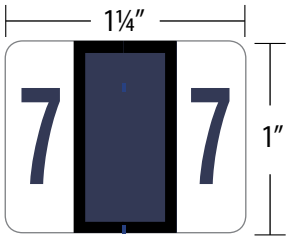
1-7/8" x 1-7/8"



Tel 1.800.417.8010 Fax 1.800.304.4947

# Compucolour

Social Security Numbers, Account Numbers, Credit Cards, Zip Codes invoice number, dates can all be identified with these self adhesive numeric colour coding labels. Available in boxes of 500.



1282

1277

## 1" High Compucolour – Replace * with desired number 0 - 9

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1282-* | 1" High Numeric Colour Label | roll of 500/box |
| 1282-50 | 1" High Numeric Colour Label Complete Set – 1 box each | 1 set |

## 1/2" High Compucolour –Replace * with desired number 0 - 9

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1277-* | 1/2" High Numeric Colour Label | roll of 500/box |
| 1277-50 | 1/2" High Numeric Colour Label Complete Set 0 to 9 Box | 1 set |

1282 & 1277 colours

# AMES Numeric Colour Coded Labels

Reduce misfiles with colour coding. A break in the colour pattern instantly signals a misfile. Two colour bars reduce the potential for misfiles to within 1% of the total file; three colour bars to within 1/10%.

## AMES 1-7/8" Large Digit Reverse-Block Numeric Labels

- Size: 1-7/8" x 1-7/8".
- Choose standard synthetic latex or polyester laminated labels.
- Features permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.

1-7/8" x 1-7/8"

### Individual Digit Boxes

| ITEM DESCRIPTION | LBS./UNIT | QUANTITY |
|---|---|---|
| Standard | 1 lb. | box of 1000 |
| Laminated | 1 lb. | box of 500 |

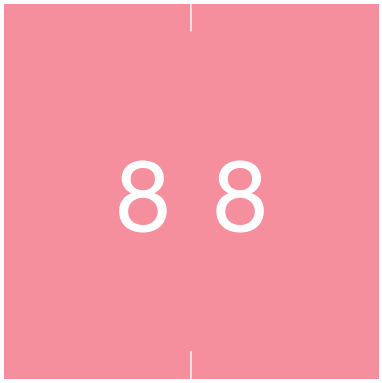
### Label Sets (1 box each of 10 AMES colours)

| | | |
|---|---|---|
| Standard | 10 lbs. | 1 set of 10 boxes |
| Laminated | 10 lbs. | 1 set of 10 boxes |

| STANDARD MODEL NO. | LAMINATED MODEL NO. | COLOUR | DIGIT |
|---|---|---|---|
| L-A-00178RL | L-A-00178RLP | AMES Red | 0 |
| L-A-01178RL | L-A-01178RLP | AMES Grey | 1 |
| L-A-02178RL | L-A-02178RLP | AMES Blue | 2 |
| L-A-03178RL | L-A-03178RLP | AMES Orange | 3 |
| L-A-04178RL | L-A-04178RLP | AMES Purple | 4 |
| L-A-05178RL | L-A-05178RLP | AMES Black | 5 |
| L-A-06178RL | L-A-06178RLP | AMES Yellow | 6 |
| L-A-07178RL | L-A-07178RLP | AMES Brown | 7 |
| L-A-08178RL | L-A-08178RLP | AMES Pink | 8 |
| L-A-09178RL | L-A-09178RLP | AMES Green | 9 |
| L-A-ST178RL | L-A-ST178RLP | Label Set | 0-9 |

## AMES 1-7/8" Small Digit Reverse-Block Numeric Labels

- Size: 1-7/8" x 1-7/8".
- Made from synthetic latex stock for greater flexibility and longer life.
- Features permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.




1-7/8" x 1-7/8"

### Individual Digit Boxes

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See below | 1 lb. | box of 1000 |

### Label Sets (1 box each of 10 AMES colours)

| | | |
|---|---|---|
| L-A-ST178RS | 10 lbs. | 1 set of 10 boxes |

| MODEL NO. | COLOUR | DIGIT |
|---|---|---|
| L-A-00178RS | AMES Red | 0 |
| L-A-01178RS | AMES Grey | 1 |
| L-A-02178RS | AMES Blue | 2 |
| L-A-03178RS | AMES Orange | 3 |
| L-A-04178RS | AMES Purple | 4 |
| L-A-05178RS | AMES Black | 5 |
| L-A-06178RS | AMES Yellow | 6 |
| L-A-07178RS | AMES Brown | 7 |
| L-A-08178RS | AMES Pink | 8 |
| L-A-09178RS | AMES Green | 9 |
| L-A-ST178RS | Label Set | 0-9 |

## AMES 9/16" x 1-3/4" Reverse-Block Numeric Labels

- Size: 9/16" x 1-3/4".
- Made from synthetic latex for greater flexibility.
- Features permanent adhesive and release coated paper backing.
- Labels come in rolls.

9/16"

1-3/4"

### Individual Digit Rolls

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See below | 1/2 lb. | roll of 1000 |

### Label Sets (1 roll each of 10 AMES colours)

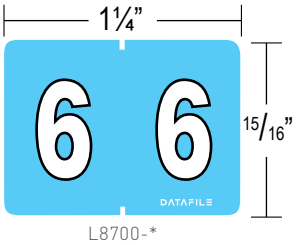
| | | |
|---|---|---|
| L-A-ST134RB | 5 lbs. | 1 set of 10 rolls |

| MODEL NO. | COLOUR | DIGIT |
|---|---|---|
| L-A-00134RB | AMES Red | 0 |
| L-A-01134RB | AMES Grey | 1 |
| L-A-02134RB | AMES Blue | 2 |
| L-A-03134RB | AMES Orange | 3 |
| L-A-04134RB | AMES Purple | 4 |
| L-A-05134RB | AMES Black | 5 |
| L-A-06134RB | AMES Yellow | 6 |
| L-A-07134RB | AMES Brown | 7 |
| L-A-08134RB | AMES Pink | 8 |
| L-A-09134RB | AMES Green | 9 |
| L-A-ST134RB | Label Set | 0-9 |

Tel 1.800.417.8010 Fax 1.800.304.4947

## Datafile® Numeric Labels

Social Security Numbers, Account Numbers, Credit Cards, Zip Codes invoice number, and dates can all be identified with these self adhesive numeric colour coding labels. Available in boxes of 500.

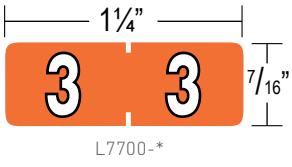



L8700-*

### Full Size Numeric – Replace * with desired number 0-9

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L8700-*† | Individual Box of 500 Labels | box of 500 |
| L8701-*† | Individual Package of Sheets (16 Sheets of 16 Labels each) | 1 pkg |
| L8705 | Set of one Package each of 0 to 9 | 1 set |
| L8706 | Set of one Box each of 0-9 | 1 set |

†For refill of individual numbers.

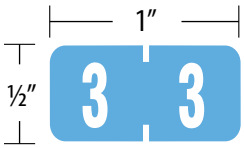



L7700-*

### Half Size Numeric – Replace * with desired number 0-9

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L7700-*† | Individual Box of 500 Labels | box of 500 |
| L7705 | Set of one Box each of 0 to 9 | 1 set |

†For refill of individual numbers.




1280-*

### TABSTIK Numeric – Replace * with desired number 0-9

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1280-* | ½" High TABSTIK Numeric Classification Labels | roll of 1000 |
| 1280-50 | ½" High Numeric Colour Label Classification Labels Complete Set 0-9 | set |

## AMES TAB® Style Full Size Numeric Labels

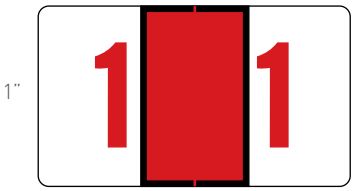
- Compatible with TAB systems.
- Size: 1" x 1-5/8".
- Polyester laminated for added durability.
- Scored to center and fold easily.
- Die cut labels with permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.

### Individual Digit Boxes

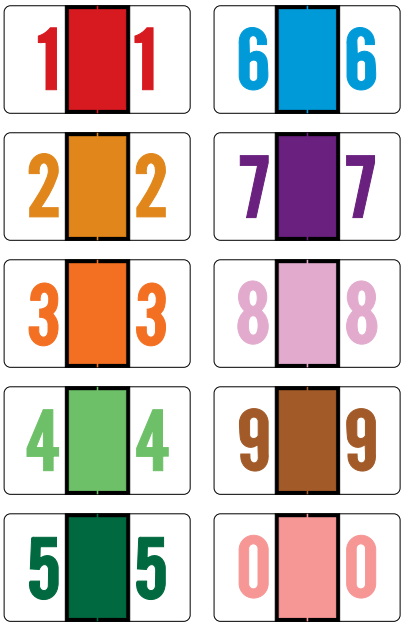
| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See right | 1/2 lb. | box of 500 |

### Label Sets (1 box each of 10 colours)

| | | |
|---|---|---|
| L-T-ST158 | 5 lbs. | 1 set of 10 boxes |




| MODEL NO. | COLOUR | DIGIT |
|---|---|---|
| L-T-00158 | Pink | 0 |
| L-T-01158 | Red | 1 |
| L-T-02158 | Light Orange | 2 |
| L-T-03158 | Dark Orange | 3 |
| L-T-04158 | Light Green | 4 |
| L-T-05158 | Dar Green | 5 |
| L-T-06158 | Blue | 6 |
| L-T-07158 | Purple | 7 |
| L-T-08158 | Lavender | 8 |
| L-T-09158 | Brown | 9 |
| L-T-ST158 | Label Set | 0-9 |




## AMES Jeter® Style 7300 Series Numeric

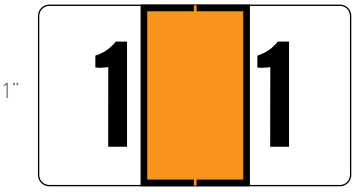
- Compatible with Jeter systems.
- Size: 1" x 1-5/8".
- Polyester laminated for added durability.
- Scored to center and fold easily.
- Die cut labels with permanent adhesive and release coated paper backing.
- Packaged in self-dispensing boxes.

### Individual Digit Boxes

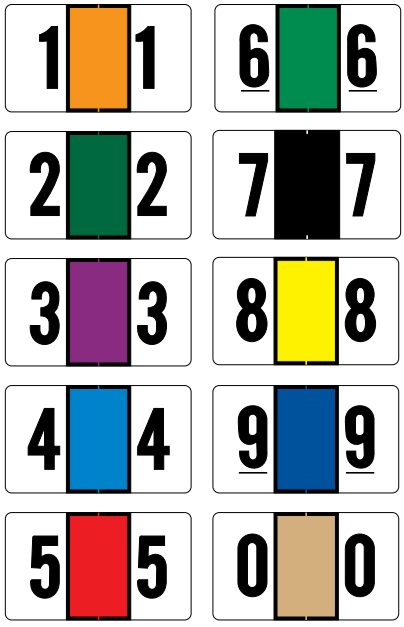
| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See right | 1/2 lb. | box of 500 |

### Label Sets (1 box each of 10 colours)

| | | |
|---|---|---|
| L-J-ST158 | 5 lbs. | 1 set of 10 boxes |




| MODEL NO. | COLOUR | DIGIT |
|---|---|---|
| L-J-00158 | Tan | 0 |
| L-J-01158 | Orange | 1 |
| L-J-02158 | Dark Green | 2 |
| L-J-03158 | Purple | 3 |
| L-J-04158 | Light Blue | 4 |
| L-J-05158 | Red | 5 |
| L-J-06158 | Light Green | 6 |
| L-J-07158 | Black | 7 |
| L-J-08158 | Yellow | 8 |
| L-J-09158 | Dark Blue | 9 |
| L-J-ST158 | Label Set | 0-9 |



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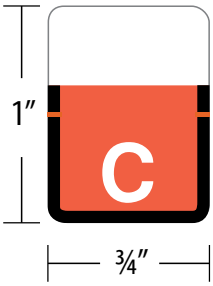


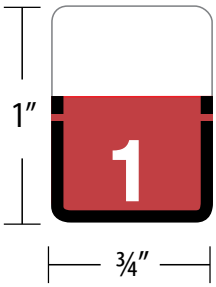

## Alphabetic Labels

Instantly recognize files on a shelf or a desk with these self-adhesive labels. Available in boxes of 500.

### Top Tab Alphabetic Labels

**Alphacode** – Replace * with desired letter A-Z

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1307-* | 1″ High Alphabetic Colour Label | box of 500 |
| 1307-50 | 1″ High Alphabetic Colour Label Complete Set A-Z | 1 set |



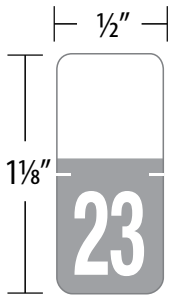

## Numeric Labels

Social Security Numbers, Account Numbers, Credit Cards, Zip Codes invoice number, and dates can all be identified with these self adhesive numeric colour coding labels. Available in boxes of 500.

### Top Tab Numeric Labels

**Numeric** – Replace ** with desired number 0-9

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1306-** | 1″ High Numeric Colour Label | box of 500 |
| 1306-50 | 1″ High Numeric Colour Label Complete Set 0-9 | 1 set |




## Year Labels

### Top Tab Year Code Labels

**Year Code** – Replace ** with desired year code

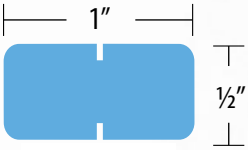
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1308-** | 1⅛″ High 2 Digit Year Code | box of 500 |

# Solid Colour Labels

## Solid Colour Labels

Replace ** with desired colour number

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1281-** | ½" High Solid Colour Classification Labels | box of 1000 |
| 1281-50 | ½" High Solid Colour Classification Labels (12 colours) | 1 set |



1281

1281 colours

## AMES Solid Block Colour Labels

- Available in two sizes: 1-7/8" x 1-7/8" and 9/16" x 1-3/4"
- Made from synthetic latex stock for greater flexibility and longer life.
- Features permanent adhesive and release coated paper backing.
- 1-7/8" labels come in self-dispensing boxes; 1/2" labels come in rolls.

### Individual Colours

| MODEL NO. | DESCRIPTION | LBS./UNIT | QUANTITY |
|---|---|---|---|
| See Chart (large) | 1-7/8" x 1-7/8" | 1 lb. | box of 1000 |
| See Chart (small) | 9/16" x 1-3/4" | 1/2 lb. | roll of 1000 |

### Label Sets (1 box/roll each of 10 AMES colours)

| | | | |
|---|---|---|---|
| L-A-ST178 (large) | 1-7/8" x 1-7/8" | 10 lbs. | 1 set of 10 boxes |
| L-A-ST134 (small) | 9/16" x 1-3/4" | 10 rolls/set | 1 set of 10 rolls |

1-3/4"

1-7/8" square

| LARGE 1-7/8" x 1-7/8" MODEL NO. | SMALL 9/16" x 1-3/4" MODEL NO. | COLOUR |
|---|---|---|
| L-A-00178 | L-A-00134 | AMES Red |
| L-A-01178 | L-A-01134 | AMES Grey |
| L-A-02178 | L-A-02134 | AMES Blue |
| L-A-03178 | L-A-03134 | AMES Orange |
| L-A-04178 | L-A-04134 | AMES Purple |
| L-A-05178 | L-A-05134 | AMES Black |
| L-A-06178 | L-A-06134 | AMES Yellow |
| L-A-07178 | L-A-07134 | AMES Brown |
| L-A-08178 | L-A-08134 | AMES Pink |
| L-A-09178 | L-A-09134 | AMES Green |
| — | L-A-0A134 | Aqua |
| — | L-A-0G134 | Gold |
| L-A-0T178 | L-A-0T134 | Natural Wallet |
| L-A-0W178 | L-A-0W134 | White |
| L-A-ST178 | L-A-ST134 | AMES Colours Only |

## DataFile® Solid Colour Labels

Replace * with desired colour number

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L7600-* | Solid Colour label | box of 500 |

L7600-*

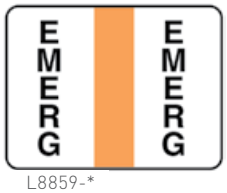
## Identification Labels – Blank and Vertical Stripe

Organize information by department, or group of records within your filing system with blank or custom printed labels, with or without a colour stripe. Labels come 500 per box. Full size label is 15/16" h x 1 1/4" w. Half size label is 7/16" h x 1 1/4"w, Customized to your needs.

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L1769-YE | Printed Yellow Labels - full size | box of 500 |
| L7769-YE | Printed Yellow Labels - half size | box of 500 |
| L1760-YE | Blank Yellow Labels - full size | box of 500 |
| L7760-YE | Blank Yellow Labels - half size | box of 500 |
| L8859-* | Printed Virtical Stripe Labels - full size | box of 500 |
| L8850-* | Blank Virtical Stripe Labels - full size | box of 500 |
| L1760-01 | Blank White Labels - full size | box of 500 |
| L7760-01 | Blank White Labels - half size | box of 500 |
| L1769-01 | Printed White Labels - full size | box of 500 |
| L7769-01 | Printed White Labels - half size | box of 500 |
| L8798 | Do Not Destroy Labels - full size | box of 500 |

*Choose appropriate colour suffix: 0-Pink (Salmon), 1-Red (Fuschia), 2-Light Orange, 3-Dark Orange, 4-Light Green, 5-Dark Green, 6-Light Blue, 7-Purple, 8-Mauve (Light Pink), 9-Brown

L7769-YE



L8859-*

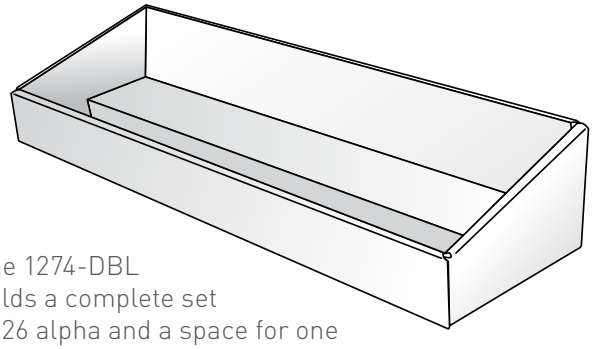
L1769-01



Tel 1.800.417.8010 Fax 1.800.304.4947

## Label Organizer Box

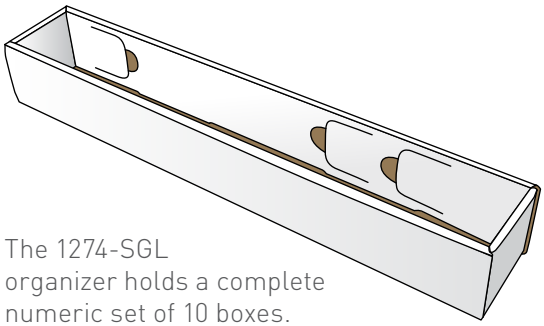
Label organizer box holds individual boxes for organizing CompuColor, AlphaCode, Classification, Year, Month, Solid and Colour-Bar labels.



The 1274-DBL holds a complete set of 26 alpha and a space for one additional box to add a year label or the Mc label.

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1274-DBL | Double Organizer Box | 10 |

*(1) Organizer box included at N/C with each label set purchased.



The 1274-SGL organizer holds a complete numeric set of 10 boxes.

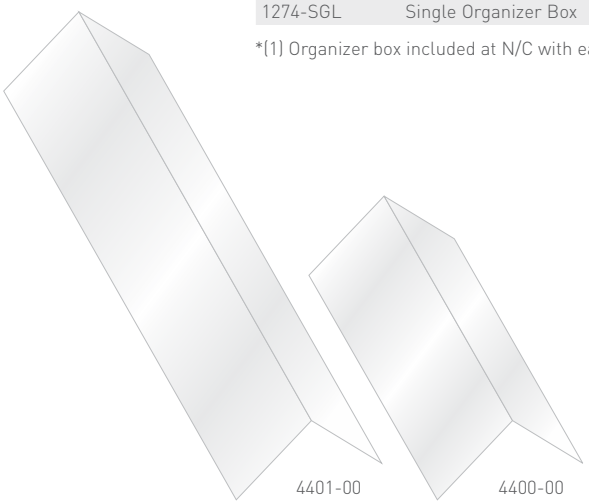
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1274-SGL | Single Organizer Box | 1 |

*(1) Organizer box included at N/C with each label set purchased.

## Label Protectors

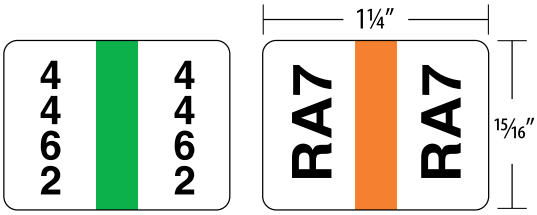
Extend your shelf life with clear wrap around self adhesive label protectors.

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 4400-00 | 2" w x 4" h | 500/pkg |
| 4401-00 | 2" w x 8" h | 100/pkg |




## Custom Printed Label

Custom printed strip labels can be printed vertically or horizontally in black ink. When ordering, specify vertical or horizontal and the print copy desired. Maximum digits horizontally is 3 and vertically is 6. 500 labels/box.



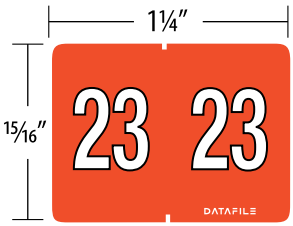
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| DF737-11 | Light Blue | box of 500 |
| DF737-12 | Red | box of 500 |
| DF737-16 | Purple | box of 500 |
| DF737-25 | Light Green | box of 500 |
| DF737-27 | Dark Green | box of 500 |
| DF737-31 | White | box of 500 |
| DF737-58 | Brown | box of 500 |
| DF737-77 | Lavender | box of 500 |
| DF737-78 | Pink | box of 500 |
| DF737-87 | Light Orange | box of 500 |
| DF737-88 | Dark Orange | box of 500 |

# Month/Year Labels

## DataFile® Year Labels – Box

Replace ** with desired year number

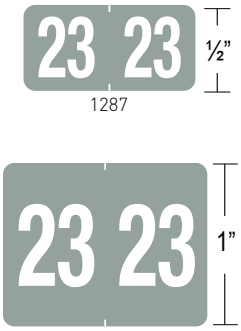
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L8800-** | 2 Digit Year Labels | box of 500 |




L8800-**

## Year Labels

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1287-** | ½" High 2 Digit Year Label (replace ** with number of year desired | roll of 500 |
| 1309-** | 1" High 2 Digit Year Label (replace ** with number of year desired | roll of 500 |

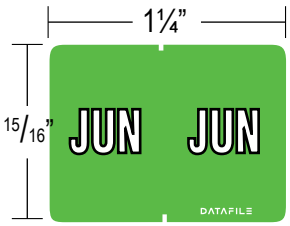


## DataFile® Month Labels – Sheet

Replace ** with desired month number

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| L8801-**† | Month Labels - Pkg of 256 Labels | 1 pkg |
| L8801-99 | Set of one Package of each month | 1 set |

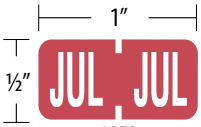
†For refill of individual months.




L8801-**

## Month Labels

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1279-** | ½" High Month Label (replace ** with number of month desired | box of 1000 |
| 1279-50 | ½" High Month Label | 1 set |



Tel 1.800.417.8010 Fax 1.800.304.4947

## AMES Large Year Code Labels

- Size: 1-7/8" x 1-7/8".
- Made from synthetic latex stock for greater flexibility and longer life.
- Permanent adhesive.
- Release coated paper backing.
- Packaged in self-dispensing boxes.

### Individual Boxes

| MODEL NO. | LBS./BOX | QUANTITY |
|---|---|---|
| See right | 1 lb. | box of 1000 |

| MODEL NO. | COLOUR | YEAR |
|---|---|---|
| L-A-DD20R178 | Red | 2020 |
| L-A-DD21R178 | Gray | 2021 |
| L-A-DD22R178 | Blue | 2022 |
| L-A-DD23R178 | Orange | 2023 |
| L-A-DD24R178 | Purple | 2024 |
| L-A-DD25R178 | Black | 2025 |
| L-A-DD26R178 | Yellow | 2026 |
| L-A-DD27R178 | Brown | 2027 |
| L-A-DD28R178 | Pink | 2028 |
| L-A-DD29R178 | Green | 2029 |

1-7/8"

1-7/8"

## AMES Small Year Code Labels

- Size: 9/16" x 1-3/4".
- Made from synthetic latex stock for greater flexibility and longer life.
- Permanent adhesive.
- Release coated paper backing.
- Labels come in rolls.

### Individual Rolls

| MODEL NO. | LBS./BOX | QUANTITY |
|---|---|---|
| See right | 1/2 lb. | roll of 1000 |

| MODEL NO. | COLOUR | YEAR |
|---|---|---|
| L-A-DD20R134 | Red | 2020 |
| L-A-DD21R134 | Gray | 2021 |
| L-A-DD22R134 | Blue | 2022 |
| L-A-DD23R134 | Orange | 2023 |
| L-A-DD24R134 | Purple | 2024 |
| L-A-DD25R134 | Black | 2025 |
| L-A-DD26R134 | Yellow | 2026 |
| L-A-DD27R134 | Brown | 2027 |
| L-A-DD28R134 | Pink | 2028 |
| L-A-DD29R134 | Green | 2029 |

9/16"

1-3/4"

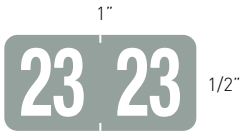
## AMES TAB® Style Mini Year Code Labels

- Size: 1/2" x 1".
- Die cut labels with permanent adhesive.
- Release coated paper backing.
- Labels come in shrink-wrapped rolls.

### Individual Rolls

| MODEL NO. | LBS./ROLL | QUANTITY |
|---|---|---|
| See right | 1/2 lb. | roll of 500 |

| MODEL NO. | COLOUR | YEAR |
|---|---|---|
| L-A-TYR21 | Red | 2021 |
| L-A-TYR22 | Light Orange | 2022 |
| L-A-TYR23 | Gray | 2023 |
| L-A-TYR24 | Light Green | 2024 |
| L-A-TYR25 | Dark Green | 2025 |
| L-A-TYR26 | Blue | 2026 |
| L-A-TYR27 | Purple | 2027 |
| L-A-TYR28 | Lilac | 2028 |
| L-A-TYR29 | Brown | 2029 |
| L-A-TYR30 | Pink | 2030 |




1"

1/2"

# Month/Year Labels

## AMES Month/Year Code Labels

- Size: 1" x 1-3/4".
- Polyester laminated for added durability.
- Scored to center and fold easily.
- Permanent adhesive and release coated paper backing.
- Labels come in rolls.

| 2019 (Green) | 2020 (Red) | 2021 (Gray) | 2022 (Blue) | 2023 (Orange) | | |
|---|---|---|---|---|---|---|
| ITEM NUMBER | ITEM NUMBER | ITEM NUMBER | ITEM NUMBER | ITEML NUMBER | MONTH COLOUR | MONTH |
| L-A-MY-JAN19 | L-A-MY-JAN20 | L-A-MY-JAN21 | L-A-MY-JAN22 | L-A-MY-JAN23 | AMES Gray | January |
| L-A-MY-FEB19 | L-A-MY-FEB20 | L-A-MY-FEB21 | L-A-MY-FEB22 | L-A-MY-FEB23 | AMES Blue | February |
| L-A-MY-MAR19 | L-A-MY-MAR20 | L-A-MY-MAR21 | L-A-MY-MAR22 | L-A-MY-MAR23 | AMES Green | March |
| L-A-MY-APR19 | L-A-MY-APR20 | L-A-MY-APR21 | L-A-MY-APR22 | L-A-MY-APR23 | AMESPurple | April |
| L-A-MY-MAY19 | L-A-MY-MAY20 | L-A-MY-MAY21 | L-A-MY-MAY22 | L-A-MY-MAY23 | White | May |
| L-A-MY-JUN19 | L-A-MY-JUN20 | L-A-MY-JUN21 | L-A-MY-JUN22 | L-A-MY-JUN23 | AMES Yellow | June |
| L-A-MY-JUL19 | L-A-MY-JUL20 | L-A-MY-JUL21 | L-A-MY-JUL22 | L-A-MY-JUL23 | AMES Brown | July |
| L-A-MY-AUG19 | L-A-MY-AUG20 | L-A-MY-AUG21 | L-A-MY-AUG22 | L-A-MY-AUG23 | AMES Pink | August |
| L-A-MY-SEP19 | L-A-MY-SEP20 | L-A-MY-SEP21 | L-A-MY-SEP22 | L-A-MY-SEP23 | AMES Black | September |
| L-A-MY-OCT19 | L-A-MY-OCT20 | L-A-MY-OCT21 | L-A-MY-OCT22 | L-A-MY-OCT23 | AMES Orange | October |
| L-A-MY-NOV19 | L-A-MY-NOV20 | L-A-MY-NOV21 | L-A-MY-NOV22 | L-A-MY-NOV23 | Aqua | November |
| L-A-MY-DEC19 | L-A-MY-DEC20 | L-A-MY-DEC21 | L-A-MY-DEC22 | L-A-MY-DEC23 | AMES Red | December |
| L-A-MY-ST19 | L-A-MY-ST20 | L-A-MY-ST21 | L-A-MY-ST22 | L-A-MY-ST23 | Label Set | Jan.-Dec. |

### Individual Rolls

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See above | 1 lb. | roll of 1000 |

### Label Sets (1 roll of each month)

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See above | 12 lbs. | 1 set of 12 rolls |

## AMES Month Labels

- Size: 9/16" x 1-3/4".
- Scored to center and fold easily.
- Polyester laminated for added durability.
- Labels come in rolls.
- Permanent adhesive; release coated paper backing.

### Individual Rolls

| MODEL NO. | LBS./UNIT | QUANTITY |
|---|---|---|
| See right | 1/2 lb. | roll of 1000 |

### Label Sets (1 roll of each month)

| | | |
|---|---|---|
| L-A-MST | 6 lbs. | 1 set of 12 rolls |

| MODEL NO. | MONTH COLOUR | MONTH |
|---|---|---|
| L-A-MJAN | AMES Grey | January |
| L-A-MFEB | AMES Blue | February |
| L-A-MMAR | AMES Green | March |
| L-A-MAPR | AMES Purple | April |
| L-A-MMAY | White | May |
| L-A-MJUN | AMES Yellow | June |
| L-A-MJUL | AMES Brown | July |
| L-A-MAUG | AMES Pink | August |
| L-A-MSEP | AMES Black | September |
| L-A-MOCT | AMES Orange | October |
| L-A-MNOV | Aqua | November |
| L-A-MDEC | AMES Red | December |
| L-A-MST | Label Set | Jan.-Dec. |



Tel 1.800.417.8010 Fax 1.800.304.4947

# Labels

Purchase -CLCOM Labels to use with TABQUIK.com software.

Label Size 7.75"x1.66"

| 7 Labels/Sheet | Labels/Box |
|---|---|
| 6304-00 (Inkjet) | 1750 |
| 6304-00-CLCOM | 1750 |

Label Size 7.75"x1.66"

| 8 Labels/Sheet | Labels/Box |
|---|---|
| 6307-00 (Inkjet) | 400 |
| 6307-00-CLCOM | 400 |

Label Size 7.75"x1.66"

| 5 Labels/Sheet | Labels/Box |
|---|---|
| 6321-00 (Laser) | 1500 |
| 6321-00-CLCOM | 1500 |
| 6324-00 (Inkjet) | 500 |
| 6324-00-CLCOM | 500 |

Label Size 7.75"x1.66" (Inkjet)

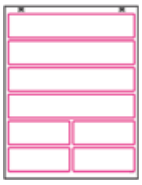
| 6 Labels/Sheet | Labels/Box |
|---|---|
| 6324-HA (Inkjet) | 1800 |
| 6324-HA-CLCOM | 1800 |
| 6324-HA50 | 300 |
| 6324-HA50-CLCOM | 300 |

Label Size 7.75"x1.66" (Laser)

| 6 Labels/Sheet | Labels/Box |
|---|---|
| 6321-HA | 1800 |
| 6321-HA -CLCOM | 1800 |
| 6321-HA50 | 300 |
| 6321-HA50-CLCOM | 300 |

Label Size 8"x1.5"

| 6 Labels/Sheet | Labels/Box |
|---|---|
| 6376-00 (Inkjet) | 1500 |
| 6376-50 (Inkjet) | 300 |
| 6376-00-CLCOM | 1500 |
| 6376-50-CLCOM | 300 |
| 6379-00 (Laser) | 1500 |
| 6379-50 (Laser) | 300 |
| 6379-00-CLCOM | 1500 |
| 6379-50-CLCOM | 300 |

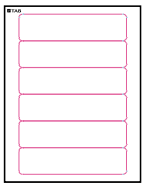


Label Size 4 – 8"x1.5" and 4 – 3.87"x1.5"

| 4 sets of 2 Labels/Sheet | Sheets/Box |
|---|---|
| 6380-00 (Laser) | 250 |
| 6380-00-CLCOM | 250 |
| 6377-00 | 250 |
| 6377-00-CLCOM | 250 |

Label Size 8"x1.5" notched

| 6 Labels/Sheet | Labels/Box |
|---|---|
| 6378-00 (Inkjet) | 1500 |
| 6378-00-CLCOM | 1500 |

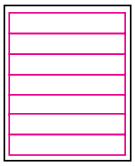


Label Size 6.75"x1.66"

| 6 Labels/Sheet | Labels/Box |
|---|---|
| 6443-00 (laser) | 1800 |
| 6443-00-CLCOM | 1800 |

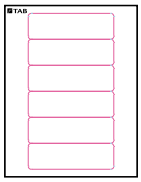
Label Size 8"x1.5"

| 6 Labels/Sheet | Labels/Box |
|---|---|
| 6408-00 (Inkjet) | 1500 |
| 6408-50 (Inkjet) | 300 |
| 6408-00-CLCOM | 1500 |
| 6408-50-CLCOM | 300 |
| 6384-00 (Laser) | 1500 |
| 6384-50 (Laser) | 300 |
| 6384-00-CLCOM | 1500 |
| 6384-50-CLCOM | 300 |



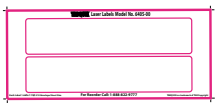
Label Size 8"x1-7/16"

| 7 Labels/Sheet | Labels/Box |
|---|---|
| 6412-00 (Laser) | 1008 |
| 6412-00-CLCOM (Laser) | 1008 |
| 6413-00 (Inkjet) | 1008 |
| 6413-00-CLCOM | 1008 |



Label Size 5.5"x1.66"

| 6 Labels/Sheet | Labels/Box |
|---|---|
| 6446-00 (Inkjet) | 300 |
| 6446-00-CLCOM | 300 |
| 6447-00 (Laser) | 300 |
| 6447-00-CLCOM | 300 |



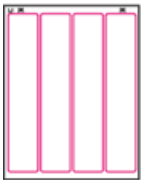
Label Size 7.75"x1.66" #10 Envelope Size

| 2 Labels | Labels/Box |
|---|---|
| 6405-00 (Laser) | 200 |
| 6405-00-CLCOM | 200 |
| 6410-00 | 200 |
| 6410-00-CLCOM | 200 |

Additional Labels that are Available but Templates Not Shown on this Page:

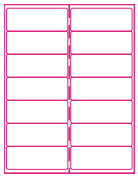
Label Size 7.75"x1.66" #10 Envelope Size

| 1 Labels/Sheet | Labels/Box |
|---|---|
| 6406-00 (Laser) | 100 |



Label Size 8.75"x1.875"

| 4 Labels/Sheet | Labels/Box |
|---|---|
| 6444-00 (Inkjet) | 1000 |
| 6444-00-CLCOM | 1000 |
| 6445-00 (Laser) | 1000 |
| 6445-00-CLCOM | 1000 |



Label Size 4"x1.5" Perfed Middle

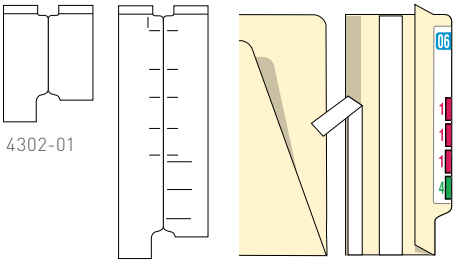
| 14 Labels/Sheet | Labels/Box |
|---|---|
| 6414-00 (Laser) | 100 |
| 6414-00-CLCOM | 100 |

Additional Labels that are Available but Templates Not Shown on this Page:

| | | | | |
|---|---|---|---|---|
| 6304-20 | 6304-20-CLCOM | 7 Labels/sheet | 6.25" x 1.66" | 1750 Labels/box (Inkjet) |
| 6352-00 | 6352-00-CLCOM | 12 Labels/sheet | 3.875" x 1.66" | 3600 Labels/box (Inkjet) |
| 6403-00 | 6403-00-CLCOM | 12 Labels/sheet | 3.875" x 1.66" | 3600 Labels/box (Laser) |
| 6400-00 | 6400-00-CLCOM | 4 X-ray Labels/sheet | 10" x 1.875" | 1000 Labels/box (Inkjet) |
| 6406-00 | 6406-00-CLCOM | 1 Label/sheet | #10 Envelope (7.75"x1.66") | 100 Labels/box (Laser) |
| 6381-00 | 6381-00-CLCOM | 4 Labels/sheet | 8" x 2.5625" Opaque | 1000 Labels/box (Laser) |

*Note: Label models that end with –CLCOM are the required labels to order with the TABQUIK Internet Version software 6800-COM launched September 1, 2011. Please contact us for details on pricing and a demonstration of the TABQUIK.com software.

# Top/Side Conversion




4302-01

4302-50

4302-DPT

## Convert-a-Tab

Change your top tab folder to an end tab folder using this self adhesive heavy white label stock. Remove the backing sheet, align the crease with the top and bottom of your folder edge and wrap the convert-a-tab over the edge.

### Letter

**SELF INSTALLED**

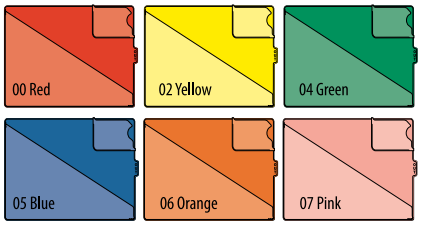
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 4302-50 | 9" h white tag | box of 500 |
| 4302-01 | 4" h white tag | box of 250 |
| 4302-DPT | 9 3/8" h Manila Double Ply | box of 100 |

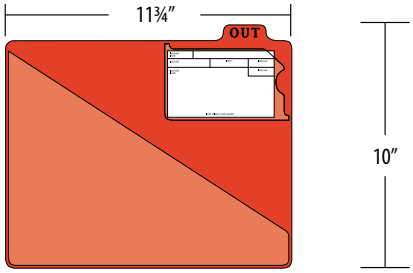
TAB will no longer offer/quote the attaching of Compucolor or Filepak labels to the 4302-50 or 4302-01 convert-a-tabs (white). Both these models will continue to be stock items with immediate availability.

# Top/Side TAB Outguides

## Vinyl Outguides

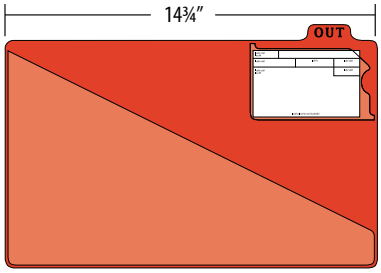
Prevent lost files, lost information and search time by using outguides to identify folders removed from the system. Use a charge out slip to identify who has the file. Included is space to file trailing documents, allowing effective interfiling when the folder returns to file. Eliminate stacks of documents at your records desk to be filed.



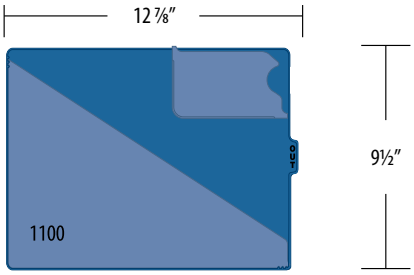

**Letter** 10" High x 11¾" Wide

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 4370-00 | Outguide | box of 50 |




**Legal** 10" High x 14¾" Wide

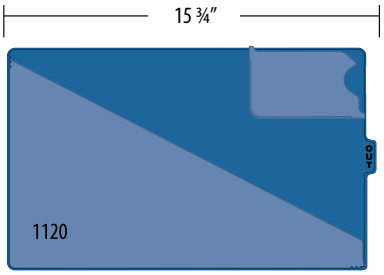
| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 4388-00 | Outguide | box of 50 |




**Letter** 9½" High x 12¾" Wide

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1100-** | Middle Tab | box of 50 |

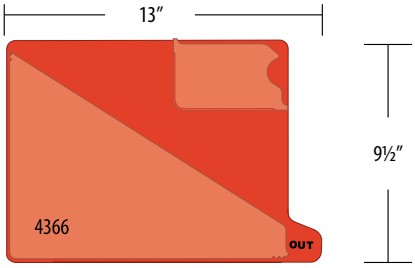
Replace ** with a colour number




**Legal** 9½" High x 15¾" Wide

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 1120-** | Middle Tab | box of 50 |

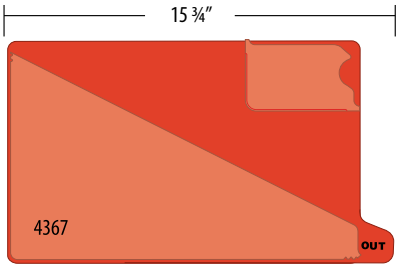
Replace ** with a colour number




**Letter** 9½" High x 13" Wide

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 4366-** | Lower Tab | box of 50 |

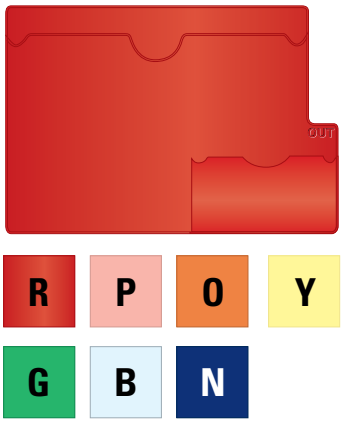
Replace ** with a colour number




**Legal** 9½" High x 15¾" Wide

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 4367-** | Lower Tab | box of 50 |

Replace ** with a colour number




## AMES In-Sight Outguides

Outguides distinguish records or films that have not been returned. Print the out-of-file location of loaned items on the request slips and insert them into pockets for quick reference.

- Request slip pocket size: 3-1/4" x 5-1/2" (2-XOG-R is 3" x 7-3/4").
- Made of heavy-duty vinyl.
- See-through matte-finish pockets made from non-yellowing vinyl and stress-cut for durability.
- Select from 7 distinctive stock colours for letter size (additional colours available upon request). X-ray available in red only.

### Standard Tab 9" High x 13¾

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| ISOG-* | Lower Tab | box of 100 |

### Short Tab 9⅛" High x 12½"

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| ISOG-*ST | Lower Tab | box of 100 |

### X-ray Standard Tab 8¼" High x 19½" (Red only)

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 2-XOG-R | Lower Tab | box of 50 |

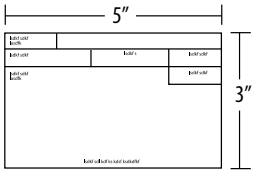
Replace * with desired colour letter



Tel 1.800.417.8010 Fax 1.800.304.4947

## Charge-out Control of Files

Keeping track of borrowed file folders can prevent lost files and lost time. Vinyl Charge-out Guides use a Charge-out Slip to list the name of the borrower, date the file was removed and the follow-up date. The Vinyl Charge-out Guide also has an additional pocket for filing any material which may come in while the borrowed file is out. The Charge-out Paper Folder also accommodates incoming materials while the folder is out and it is printed to record the name of the borrower and the date the file was removed. Charge-out Cards are also printed to record the pertinent information.




4368-00

### Charge-Out Slips

| MODEL NO. | DESCRIPTION | QUANTITY |
|---|---|---|
| 4368-00 | Charge-Out Slips | box of 1000 |

### Vinyl Charge-out Guides

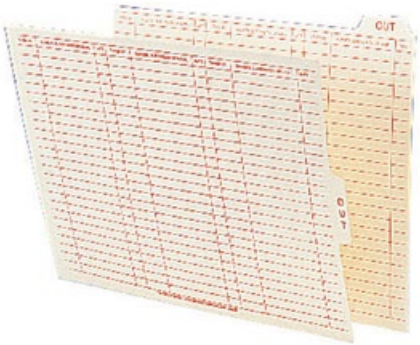
| MODEL NO. | DESCRIPTION | DIMENSIONS H x W | QUANTITY |
|---|---|---|---|
| **For side tab folders** | | | |
| F1963-1 | Letter, red, centre tab | 9 1/2" x 12 3/4" | box of 100 |
| F1964-1 | Metric, red, centre tab | 9 1/2" x 13 1/2" | box of 100 |
| F1965-1 | Legal, red, centre tab | 9 1/2" x 15 3/4" | box of 100 |

### Charge-out Paper Folder (Bilingual)

| MODEL NO. | DESCRIPTION | DIMENSIONS H x W | QUANTITY |
|---|---|---|---|
| **For side tab folders only** | | | |
| F1951-BL | Letter, red, centre tab | 9 1/2" x 13" | box of 100 |
| F1955-BL | Metric, red, centre tab | 9 1/2" x 13 3/4" | box of 100 |
| F1952-BL | Legal, red, centre tab | 9 1/2" x 16 1/8" | box of 100 |

### Charge-out Cards (Available in English only)

| MODEL NO. | DESCRIPTION | DIMENSIONS H x W | QUANTITY |
|---|---|---|---|
| **For side tab folders** | | | |
| 4308-75 | 18 pt. Letter, manila, centre tab | 9 1/2" x 12 3/4" | box of 100 |
| 4317-75 | 18 pt. Legal, manila, centre tab | 9 1/2" x 15 3/4" | box of 100 |

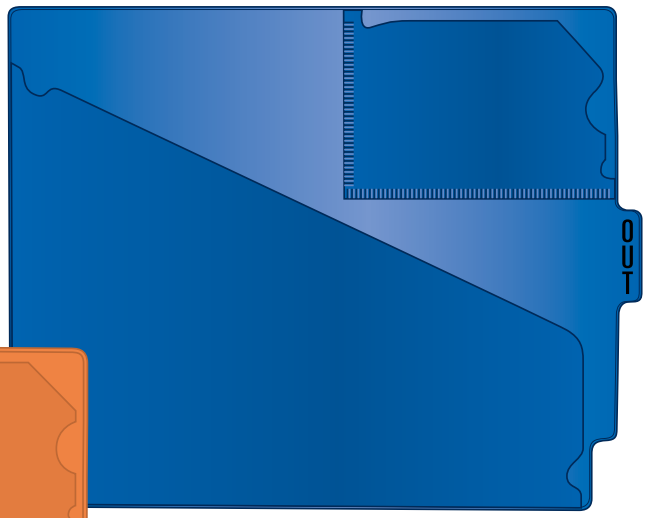


## AMES Center-Tab and Bottom-Tab Outguides

Choose either Bottom-Tab or Center-Tab Outguides forthe best visibility on your shelves.

- Overall size, including tab:
  9-1/2" x 12-3/4" (Center-Tab) 9-1/2" x 13" (Bottom-Tab)
- Made of rigid vinyl for long life.
- Frosted see-through pockets for documents and request slips.
- Tabs printed ("OUT") on both sides.
- Select from 8 distinctive colours (see item numbers in chart).

| MODEL NO. | DESCRIPTION | COLOUR | LBS./ROLL | QUANTITY |
|---|---|---|---|---|
| OG-FR-B | Centre-Tab | Dark Blue | 8 lbs. | box of 50 |
| OG-FR-O-BT | Bottom-Tab | Orange | 8 lbs. | box of 50 |




Center-Tab

Bottom-Tab

## AMES Repair and Reinforcement Strips

AMES Repair and Reinforcement Strips allow you to reuse and extend the life of your folders.

- Made of clear, non-yellowing polyester.
- Permanent adhesive with split coated paper backing.
- Individually sheeted and shrink-wrapped in packages.

| MODEL NO. | SIZE | LBS./ROLL | QUANTITY |
|---|---|---|---|
| L-A-RE-POLYS | 2" x 11" | 3 lbs. | pack of 500 |
| L-A-RE-POLYS3 | 3" x 11" | 4 lbs. | pack of 500 |



Tel 1.800.417.8010 Fax 1.800.304.4947

# TAB Terms & Policies

48 Hours is the usual time it takes for us to ship your stock supply purchase. Most are shipped the day after you place your order. Call TAB Express for delivery times on custom products and next day deliveries.

When calling TAB, your call be answered by a Filing Expert that can assist you with all your filing queries.

**Manila, Colour and Kraft Material:**

| | |
|---|---|
| 11,14, and 18 point manila | 10% Post-consumer waste (PCW) |
| 11 and 14 point colour | 30% Post-consumer waste (PCW) |
| 11 and 17 point Kraft | 10% Post-consumer waste (PCW) |

**Pressboard Material:**
Type II 60% recycled 30% Post-consumer waste (PCW)

**Red-Rope Expansion Pockets:** 30% Recycled, 10% PCW

**Our shipping cartons** consist of 65% virgin, 30% post-consumer waste, and 5% pre-consumer waste. Our internal folder boxes have recycled cellulose content of 65% post-consumer and 35% pre-consumer waste.

**All adhesive products** have a limited shelf life. We recommend that you purchase only the quantity that will be used within 12 months.

**TERMS:** Net 30 days from invoice and ship date. Prices are FOB TAB's facility in Mayville, Wisconsin and are subject to change without notice. Minimum Order Quantity: Made-To-Order products, printed products and labelled products have minimum quantities so orders below these minimums will also be up charged to meet the minimum quantity value. Split Box Shipments: Returns and cancellations must be pre-approved by calling 1-800-417-8010. Returns for standard product only must be processed within 30 days of shipment and will be assessed a 20% restocking fee. The merchandise must be shipped freight prepaid in its original packaging and be in resaleable condition. The merchandise will be inspected upon receipt.

**Custom products are not returnable**.

TAB reserves the right to correct any typographical errors.

**NOTE:** The colours represented in this catalogue are as close as possible to actual TAB product colours within the limits of modern graphic processes. Minimum order $100.00.

TAB accepts MasterCard, Visa, Discover and American Express cards for quick account set up.

**Over Run & Under Run Policy:** We attempt to ship exact quantities as ordered; however, we reserve the right to over-ship or under-ship a maximum of 10% on custom manufactured or printed items. On custom supplies requiring factory attached colour-coded labels, the exact quantity of labels will be applied which frequently results in leftover custom folders. The excess folders will ship with the order with no label applied. Billing will reflect the quantity produced and shipped.

# Environmental Policy Statement

Our environment has become a subject of increasing importance in the world. TAB recognizes the importance of a sustainable earth and believes it is the responsibility of every person and every enterprise to set a standard for sustainability by assessing the impact of their business practices on our environment and implementing sound policies throughout their process and daily operations.

TAB has committed itself to reduce impacts on the environment and operating costs through pollution prevention activities. Through more proficient manufacturing methods and investments in our facilities, we have seen reduction in material wastes, minimal air emissions and improvements in wastewater pre-treatment.

We consider the environmental impact of procedures throughout all facets of operation including, but not limited to purchasing, engineering, material handling, processing, manufacturing and transportation.

We incorporate best management practices into every decision-making process to reduce pollution to the minimum levels technically and economically feasible, while achieving or exceeding compliance with all State and Federal regulations and increasing productivity, quality and value.

We continually renew the commitment to excellence and leadership in protecting the environment by using the basic principles of pollution prevention, waste minimization, waste elimination and recycling.

TAB's products are manufactured to meet and exceed environmental standards and provide a long useful life. Our suppliers are also selected according to these same friendly environmental practices criteria. Our steel and paper suppliers use recyclable material content.

Our packaging department uses minimal amount of cardboards and whenever possible shrink wrap all the materials while ensuring that the products are safely protected when in transit to our customers.

TAB is committed to achieving a sustainable harmony with our global environment. Continuous commitments and improvements in providing adaptable workspace solutions with high-quality products are the foundations of our company.

# Index


| MODEL NO. | PAGE |
|---|---|
| 1100-** | 50 |
| 1102-00 | 10 |
| 1103-50 | 10 |
| 1104-00 | 10 |
| 1105-50 | 10 |
| 1106-** | 15 |
| 1108-00 | 20 |
| 1108-01 | 20 |
| 1108-02 | 20 |
| 1111-00 | 14 |
| 1112-00 | 14 |
| 1114-00 | 14 |
| 1118-00 | 10 |
| 1119-00 | 14 |
| 1120-** | 50 |
| 1122-00 | 14 |
| 1123-00 | 10 |
| 1126-** | 15 |
| 1127-00 | 10 |
| 1128-00 | 10 |
| 1129-00 | 14 |
| 1130-00 | 27 |
| 1131-00 | 27 |
| 1132-00 | 27 |
| 1133-00 | 27 |
| 1139-00 | 25 |
| 1141-00 | 10 |
| 1142-00 | 10 |
| 1149-00 | 20 |
| 1157-00 | 14 |
| 1157-C | 14 |
| 1157-L | 14 |
| 1157-R | 14 |
| 1158-00 | 14 |
| 1158-C | 14 |
| 1158-L | 14 |
| 1158-R | 14 |
| 1159-00 | 22 |
| 1160-00 | 22 |
| 1161-00 | 22 |
| 1162-** | 6 |
| 1163-** | 6 |
| 1166-** | 25 |
| 1168-00 | 24 |
| 1169-00 | 24 |
| 1172-** | 24 |
| 1174-** | 25 |
| 1175-00 | 24 |
| 1176-00 | 24 |
| 1177-00 | 28 |
| 1177-25 | 28 |
| 1177-50 | 28 |

| MODEL NO. | PAGE |
|---|---|
| 1177-75 | 28 |
| 1178-00 | 24 |
| 1179-00 | 24 |
| 1180-00 | 24 |
| 1181-00 | 24 |
| 1184-** | 25 |
| 1187-** | 26 |
| 1187-00 | 26 |
| 1189-** | 26 |
| 1189-00 | 26 |
| 1191-** | 26 |
| 1191-00 | 26 |
| 1193-** | 26 |
| 1193-00 | 26 |
| 1196-00 | 18 |
| 1197-00 | 18 |
| 1211-** | 16 |
| 1212-** | 16 |
| 1214-** | 16 |
| 1222-** | 16 |
| 1235-** | 17 |
| 1235-00 | 17 |
| 1236-** | 17 |
| 1236-00 | 17 |
| 1237-00B | 17 |
| 1238-00B | 17 |
| 1243-**B | 18 |
| 1243-00B | 18 |
| 1244-**B | 18 |
| 1244-00B | 18 |
| 1245-**B | 18 |
| 1245-00B | 18 |
| 1246-**B | 18 |
| 1246-00B | 18 |
| 1247-**B | 18 |
| 1247-00B | 18 |
| 1248-**B | 18 |
| 1248-00B | 18 |
| 1249-00B | 17 |
| 1250-** | 17 |
| 1250-00 | 17 |
| 1251-** | 17 |
| 1251-00 | 17 |
| 1252-00B | 17 |
| 1253-00B | 17 |
| 1254-**B | 19 |
| 1254-00B | 19 |
| 1255-** | 19 |
| 1255-00 | 19 |
| 1256-**B | 19 |
| 1256-00B | 19 |
| 1257-** | 19 |

| MODEL NO. | PAGE |
|---|---|
| 1257-00 | 19 |
| 1258-00B | 18 |
| 1259-00B | 18 |
| 1268-00B | 18 |
| 1269-00B | 18 |
| 1274-DBL | 45 |
| 1274-SGL | 45 |
| 1277-* | 39 |
| 1277-50 | 39 |
| 1278-* | 35 |
| 1278-50 | 35 |
| 1279-** | 46 |
| 1279-50 | 46 |
| 1280-* | 41 |
| 1280-50 | 41 |
| 1281-** | 44 |
| 1281-50 | 44 |
| 1282-* | 39 |
| 1282-50 | 39 |
| 1283-* | 35 |
| 1283-50 | 35 |
| 1286-* | 35 |
| 1286-00 | 35 |
| 1287-** | 46 |
| 1290-00 | 35 |
| 13-411L | 22 |
| 1303-90 | 35 |
| 1306-** | 43 |
| 1306-50 | 43 |
| 1307-* | 43 |
| 1307-50 | 43 |
| 1308-** | 43 |
| 1309-** | 46 |
| 1317-00 | 10 |
| 1318-00 | 10 |
| 1327-00 | 10 |
| 1328-00 | 10 |
| 1334-** | 15 |
| 1335-** | 15 |
| 1336-** | 15 |
| 1337-** | 15 |
| 1344-00 | 10 |
| 1345-00 | 10 |
| 1346-00 | 10 |
| 1347-00 | 10 |
| 1348-** | 17 |
| 1348-00 | 17 |
| 1349-** | 17 |
| 1349-00 | 17 |
| 1350-** | 17 |
| 1350-00 | 17 |
| 1351-** | 17 |

| MODEL NO. | PAGE |
|---|---|
| 1351-00 | 17 |
| 1352-**B | 18 |
| 1352-00B | 18 |
| 1353-**B | 18 |
| 1353-00B | 18 |
| 1354-**B | 18 |
| 1354-00B | 18 |
| 1355-**B | 18 |
| 1355-00B | 18 |
| 1356-** | 26 |
| 1357-** | 26 |
| 1378-** | 26 |
| 1379-** | 26 |
| 1380-** | 26 |
| 1381-** | 26 |
| 1385-00 | 26 |
| 1387-00 | 26 |
| 1389-00 | 35 |
| 1390-00 | 35 |
| 1394-00 | 35 |
| 1396-00 | 35 |
| 1397-00 | 35 |
| 1398-00 | 35 |
| 1401-00 | 35 |
| 1406-** | 15 |
| 1426-** | 15 |
| 1454-**B | 19 |
| 1454-00B | 19 |
| 1456-**B | 19 |
| 1456-00B | 19 |
| 2-XOG-R | 50 |
| 2CFV | 13 |
| 2CFV-ST | 13 |
| 2CFV15 | 13 |
| 2CFV15-ST | 13 |
| 4302-01 | 49 |
| 4302-50 | 49 |
| 4302-DPT | 49 |
| 4308-75 | 51 |
| 4317-75 | 51 |
| 4333-00 | 23 |
| 4343-00 | 23 |
| 4348-00 | 23 |
| 4349-00 | 23 |
| 4354-50 | 10 |
| 4357-13 | 10 |
| 4366-** | 50 |
| 4367-** | 50 |
| 4368-00 | 51 |
| 4370-00 | 50 |
| 4387-** | 26 |
| 4388-00 | 50 |

| MODEL NO. | PAGE |
|---|---|
| 4397-** | 26 |
| 4400-00 | 45 |
| 4401-00 | 45 |
| 5050-00 | 11 |
| 5050-0T | 11 |
| 5100-00 | 11 |
| 5100-0T | 11 |
| 5150-00 | 11 |
| 5260-0T | 11 |
| 5PCDOC-350-TG | 27 |
| 5PCDOC-525-MG | 27 |
| 5PCDOC-525-TG | 27 |
| 6304-00/CLCOM | 49 |
| 6304-20/CLCOM | 49 |
| 6307-00/CLCOM | 49 |
| 6321-00/CLCOM | 49 |
| 6321-HA/CLCOM | 49 |
| 6321-HA50/CLCOM | 49 |
| 6324-00/CLCOM | 49 |
| 6324-HA/CLCOM | 49 |
| 6324-HA50/CLCOM | 49 |
| 6352-00/CLCOM | 49 |
| 6376-00/CLCOM | 49 |
| 6376-50/CLCOM | 49 |
| 6377-00/CLCOM | 49 |
| 6378-00/CLCOM | 49 |
| 6379-00/CLCOM | 49 |
| 6379-50/CLCOM | 49 |
| 6380-00/CLCOM | 49 |
| 6381-00/CLCOM | 49 |
| 6384-00/CLCOM | 49 |
| 6384-50/CLCOM | 49 |
| 6400-00/CLCOM | 49 |
| 6403-00/CLCOM | 49 |
| 6405-00/CLCOM | 49 |
| 6406-00/CLCOM | 49 |
| 6408-00/CLCOM | 49 |
| 6408-50/CLCOM | 49 |
| 6410-00/CLCOM | 49 |
| 6412-00/CLCOM | 49 |
| 6413-00/CLCOM | 49 |
| 6414-00/CLCOM | 49 |
| 6443-00/CLCOM | 49 |
| 6444-00/CLCOM | 49 |
| 6445-00/CLCOM | 49 |
| 6446-00/CLCOM | 49 |
| 6447-00/CLCOM | 49 |
| 70001 | 21 |
| 70002 | 21 |
| 70003 | 21 |
| 70004 | 21 |

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# Index


| MODEL NO. | PAGE |
|---|---|
| ACXIOE-CT | 30 |
| ACXIOE-MRI | 30 |
| B | 20 |
| CC-MIDI-ST | 29 |
| CD-MD | 33 |
| CN101213 | 4 |
| CN101313 | 4 |
| CN102213 | 4 |
| CN102313 | 4 |
| CN1118 | 4 |
| CN1125 | 9 |
| CN1128 | 4 |
| CN1155 | 9 |
| CN1158 | 4 |
| CN1218 | 4 |
| CN1219-* | 6 |
| CN1228 | 4 |
| CN1229-* | 6 |
| CN1258 | 4 |
| CN1259-* | 6 |
| CN171213 | 7 |
| CN172213 | 7 |
| CN1834 | 4 |
| CN1844 | 4 |
| CN1854 | 4 |
| CN1923 | 7 |
| COCFV | 14 |
| CXE-DF-ST-DPKT-** | 29 |
| CXIOE-BN | 30 |
| CXIOE-CH | 30 |
| CXIOE-CT | 30 |
| CXIOE-MAM | 30 |
| CXIOE-MC | 30 |
| CXIOE-NC | 30 |
| CXIOE-PL | 30 |
| CXIOE-PR | 30 |
| CXIOS-AN | 30 |
| CXIOS-BN | 30 |
| CXIOS-HN | 30 |
| CXIOS-MC | 30 |
| CXIOS-NC | 30 |
| CXIOS-PL | 30 |
| DDS-FLD2 | 25 |
| DF737-** | 45 |
| E=70001 | 21 |
| EZ-CMP-275 | 21 |
| EZ-EXT-275 | 21 |
| EZ275LB250 | 21 |
| EZ275RBIC | 21 |
| EZ275RBIM | 21 |
| F | 22 |
| F-BL | 16 |
| F-BR | 16 |
| F-GR | 16 |

| MODEL NO. | PAGE |
|---|---|
| F-GY | 16 |
| F-OR | 16 |
| F-PI | 16 |
| F-PU | 16 |
| F-RE | 16 |
| F-TA | 16 |
| F-WH | 16 |
| F-YE | 16 |
| F1000 | 9 |
| F1025 | 9 |
| F1330 | 9 |
| F1330-IN | 9 |
| F1331 | 9 |
| F1332-NF | 9 |
| F1346 | 22 |
| F1347 | 22 |
| F1348 | 22 |
| F1421 | 9 |
| F1421-IN | 9 |
| F1422 | 9 |
| F1422-IN | 9 |
| F1423 | 9 |
| F1423-IN | 9 |
| F15-BL | 16 |
| F15-BR | 16 |
| F15-GR | 16 |
| F15-GY | 16 |
| F15-OR | 16 |
| F15-PI | 16 |
| F15-PU | 16 |
| F15-RE | 16 |
| F15-TA | 16 |
| F15-WH | 16 |
| F15-YE | 16 |
| F1711 | 8 |
| F1712 | 8 |
| F1721 | 8 |
| F1722 | 8 |
| F1751 | 8 |
| F1752 | 8 |
| F1832 | 27 |
| F1834 | 27 |
| F1842 | 27 |
| F1844 | 27 |
| F1852 | 27 |
| F1854 | 27 |
| F1870 | 5 |
| F1872 | 5 |
| F1951-BL | 51 |
| F1952-BL | 51 |
| F1955-BL | 51 |
| F1963-1 | 51 |
| F1964-1 | 51 |
| F1965-1 | 51 |

| MODEL NO. | PAGE |
|---|---|
| F5600 | 27 |
| F5610 | 27 |
| F5650 | 27 |
| F5700 | 27 |
| F5750 | 27 |
| F5755 | 27 |
| F101213 | 8 |
| F101313 | 8 |
| F1022TT13 | 8 |
| F102213 | 8 |
| F10222T13 | 8 |
| F1023TT13 | 8 |
| F102313 | 8 |
| F10232T13 | 8 |
| F1722TT13 | 8 |
| F17222T13 | 8 |
| FAS-E-Z275 | 21 |
| FAS-E-Z275LB | 21 |
| FAS-PERM-1L | 20 |
| FAS-PERM-2L | 20 |
| FAS-PRS-STK | 20 |
| FF4012**13 | 5 |
| FF4013**13 | 5 |
| FF4022**13 | 5 |
| FF4033**13 | 5 |
| FF4053**13 | 5 |
| FF4219-** | 5 |
| FF4229-** | 5 |
| FF4259-** | 5 |
| FF4712**13 | 5 |
| FF4722**13 | 5 |
| FF4752**13 | 5 |
| FLB-ST | 34 |
| FLD-MD | 33 |
| G | 22 |
| H | 22 |
| ISOG-* | 50 |
| ISOG-*ST | 50 |
| J | 22 |
| K | 22 |
| L | 22 |
| L-A-**134 | 44 |
| L-A-**134RB | 40 |
| L-A-**178 | 44 |
| L-A-**178RL | 40 |
| L-A-**178RLP | 40 |
| L-A-**178RS | 40 |
| L-A-ALPHA | 38 |
| L-A-DD**R134 | 47 |
| L-A-DD**R178 | 47 |
| L-A-M* | 48 |
| L-A-MY-*19 | 48 |
| L-A-MY-*20 | 48 |
| L-A-MY-*21 | 48 |

| MODEL NO. | PAGE |
|---|---|
| L-A-MY-*22 | 48 |
| L-A-MY-*23 | 48 |
| L-A-RE-POLYS | 52 |
| L-A-RE-POLYS3 | 52 |
| L-A-TYR** | 47 |
| L-J-**158 | 42 |
| L-J-ALPHA | 37 |
| L-T-**158 | 42 |
| L-T-ALPHA | 37 |
| L1760-01 | 44 |
| L1760-YE | 44 |
| L1769-01 | 44 |
| L1769-YE | 44 |
| L178 | 38 |
| L7600-* | 44 |
| L7700-* | 41 |
| L7701-* | 36 |
| L7702 | 36 |
| L7704 | 36 |
| L7705 | 41 |
| L7760-01 | 44 |
| L7760-YE | 44 |
| L7769-01 | 44 |
| L7769-YE | 44 |
| L8700-* | 41 |
| L8701-* | 41 |
| L8702 | 36 |
| L8704 | 36 |
| L8705 | 41 |
| L8706 | 41 |
| L8720-* | 36 |
| L8724 | 36 |
| L8798 | 44 |
| L8800-** | 46 |
| L8801-** | 46 |
| L8850-* | 44 |
| L8859-* | 44 |
| LI-FLD11 | 12 |
| LI-FLD11-1P | 12 |
| LI-FLD15 | 12 |
| LI-FLD15-2P | 12 |
| M | 22 |
| MCXIOE-MAM-250 | 30 |
| MCXIOS-MAM-250 | 30 |
| MCXIOS-NUC-250 | 30 |
| MCXIOS-PL-250 | 30 |
| MIDI-ST | 29 |
| MIDI-ST-UNIV | 29 |
| N=4333-00 | 23 |
| O=4348-00 | 23 |
| OCF-VNA | 14 |
| OCFV-1P | 11 |
| OCFV-2P | 11 |
| OCFV-A | 11 |

| MODEL NO. | PAGE |
|---|---|
| OCFV-A15 | 11 |
| OCFV-EZ | 12 |
| OCFV-EZ-15 | 12 |
| OCFV-ST | 13 |
| OCFV15-ST | 13 |
| OCFVX | 13 |
| OCXE-DF-PL | 28 |
| OCXE-DST | 28 |
| OCXE-DST-DP | 29 |
| OCXE-DUO-PL | 29 |
| OCXE-NST | 28 |
| OCXE-NST-DP | 29 |
| OG-FR-B | 52 |
| OG-FR-O-BT | 52 |
| OPRS-DF | 19 |
| OPRS-ST | 19 |
| OPRS-STEZ | 19 |
| P | 23 |
| PC-OE-MMM-250 | 30 |
| PC-OE-NUC | 30 |
| PC-OS-CT | 30 |
| PC-OS-MAM | 30 |
| PC-OS-MRI | 30 |
| PMFLD | 12 |
| PMFLD-O | 12 |
| PSF-100P | 9 |
| Q | 23 |
| R | 23 |
| SLH-BL | 25 |
| SLH-CA | 25 |
| SLH-GR | 25 |
| SLH-PI | 25 |
| SLH-PU | 25 |
| SLH-SC | 25 |
| SLH-TA | 25 |
| TAB-DIV-ST1 | 34 |
| TAB-DIV-ST1-SE | 34 |
| TAB-MR | 33 |
| TAB-VNA | 33 |
| TI52004 | 31 |
| TI52006 | 31 |
| TI52008 | 31 |
| TI54004 | 31 |
| TI54006 | 31 |
| TI54008 | 31 |
| TI56004 | 31 |
| TI56006 | 31 |
| TI56008 | 31 |
| XM1113D | 30 |
| XM1113DSS | 30 |
| XM1518D | 30 |
| XM1518DSB | 30 |
| XM1518DSS | 30 |

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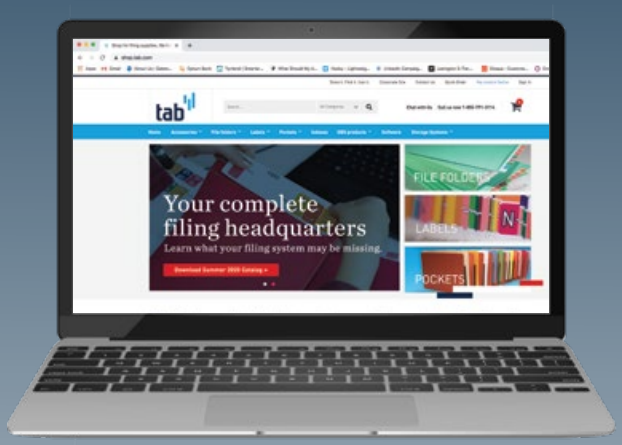


TAB2023

- Quick and simple sign-up
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